

**PURCHASE ORDER**  
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : <b>LUCKY TRADING AND SERVICES</b>	P.O. No. : <b>24010154</b>
Address : <u>Purok 4, Brgy. Gahonon</u>	Date : <b>02 - 13 - 24</b>
Telephone No. : <u>0920-299-9351/0907-535-6432</u>	Mode of Procurement : <b>SHOPPING</b>
TIN : <u>280-584-845-000</u>	

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>COA</b>	Delivery Term : <u>7CD</u>
Date of Delivery : <u>02   21   24</u>	Payment Term: <u>FULL</u>

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	30	rms	Bookpaper, Substance 20, -Short 8½ x 11	250.00	7,500.00
2	30	rms	Bookpaper, Substance 20, -Long 8½ x 13	285.00	8,550.00
3	20	pcs	Ballpen, black	20.00	400.00
4	20	pcs	Ballpen, blue	20.00	400.00
5	5	pcs	Ballpen, red	20.00	100.00
6	20	pcs	Gel Pen (black)	45.00	900.00
7	5	pcs	Gel Pen (red)	45.00	225.00
8	20	pcs	Gel Pen (blue)	45.00	900.00
9	50	pcs	White Folder - long	15.00	750.00
10	1	pc	Copier Toner - TN 3290	7,480.00	7,480.00
11	1	pc	Copier Toner - TN 2380	3,980.00	3,980.00
12	5	pcs	Expanding Folder (light green/long)	40.00	200.00
13	10	dzs	Tissue Paper - 3 ply	320.00	3,200.00
14	20	pcs	Expanded Envelope (green/long)	30.00	600.00
15	15	pcs	Brown Envelope (long)	15.00	225.00
16	10	pcs	Brown Envelope (short)	10.00	100.00
17	10	btl	Ink Refill - Black for T6641 - 100ml	400.00	4,000.00
18	5	btl	Ink Refill - Cyan for T6642 - 100ml	400.00	2,000.00
19	5	btl	Ink Refill - Magenta for T6643 - 100ml	400.00	2,000.00
20	5	btl	Ink Refill - Yellow for T6644 - 100ml	400.00	2,000.00
21	5	pcs	Eraser - HD	38.00	190.00
22	10	boxes	Binder Clip - 2" (51mm)	120.00	1,200.00
23	10	boxes	Binder Clip - 1¼" (32mm)	100.00	1,000.00
24	10	boxes	Binder Clip - 1" (25mm)	75.00	750.00
25	10	pcs	Correction Tape 10 meters length	40.00	400.00
26	10	roll	Scotch Tape - 1" width	30.00	300.00
27	10	roll	Scotch Tape - 3" width	70.00	700.00
28	10	roll	Tape, double adhesive	50.00	500.00
29	10	pads	Stick Notes, 3 x ½"	30.00	300.00
30	10	pads	Stick Notes, 2 x 3"	40.00	400.00
31	10	pads	Stick Notes, 3 x 5"	50.00	500.00
32	10	pack	Translucent Marking Sticky Note 5pcs/pack	70.00	700.00
33	10	pack	Battery AA, HD 2 pcs/pack	125.00	1,250.00
34	10	pack	Battery AAA, HD 2 pcs/pack	145.00	1,450.00
35	2	pcs	Stapler with Staple Remover	275.00	550.00
36	2	box	Long Paper Fastener (plastic) 8.5"	60.00	120.00
37	30	pcs	Pencil #2	20.00	600.00

*for Office use*

Total amount in words: **Fifty Six Thousand Four Hundred Twenty Pesos Only** **56,420.00**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

*Amabel B. Pajarillo*  
AMABEL B. PAJARILLO  
Signature over printed name of Supplier  
02 - 14 - 24  
Date

RICARTE R. PADILLA  
Governor

**PURCHASE ORDER**  
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : <b>LUCKY TRADING AND SERVICES</b>	P.O. No. : <b>24010154</b>
Address : <u>Purok 4, Brgy. Gahonon</u> <u>Daet, Camarines Norte</u>	Date : <b>02-13-24</b>
Telephone No. : <u>0920-299-9351/0907-535-6432</u>	Mode of Procurement : <b>SHOPPING</b>
TIN : <u>280-584-845-000</u>	

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>COA</b>	Delivery Term : <b>70</b>
Date of Delivery : <b>02/21/24</b>	Payment Term: <b>FULL</b>

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			<i>Balanced Forwarded..</i>		
38	1	pc	Mouse - wireless usb	840.00	840.00
39	5	pcs	Permanent Marker - black (broad)	60.00	300.00
40	5	pcs	Permanent Marker	60.00	300.00
41	3	pcs	Permanent Marker - red (fine)	60.00	180.00
42	5	pcs	Whiteboard Marker - black	75.00	375.00
43	5	box	Paper Clips - big	40.00	200.00
44	5	box	Paper Clips - small	25.00	125.00
45	15	pcs	Morocco folder (blue/short)	30.00	450.00
46	1	box	Index Tab (5pcs/box)	200.00	200.00
47	1	unit	Tape Dispenser, HD	200.00	200.00
48	3	pcs	Cutter, HD - big	90.00	270.00
49	2	pack	Cutter blade refill - big (10pcs/pack)	90.00	180.00
50	2	pcs	Scissor, big HD	120.00	240.00
51	1	ream	Colored paper assorted colors	380.00	380.00
52	1	box	Rubber band, big - 350grams	350.00	350.00
53	5	rolls	Packing tape (3") width - brown	80.00	400.00
54	5	rolls	Paper Masking Tape - 2" width	100.00	500.00
55	5	rolls	Paper masking Tape - 1" width	50.00	250.00
56	5	pcs	Record book - 500 pages BIG (218mm x 280mm)	150.00	750.00
57	5	pcs	Record book - 300 pages BIG (218mm x 280mm)	100.00	500.00
58	3	box	Staple Wire #35	60.00	180.00
59	5	bottle	Glue, all purpose, white - 200 grams	80.00	400.00
60	1	pack	Mailing Envelope - Legal (9-1/2"x4-1/8")-100pcs/pack	150.00	150.00
61	5	pcs	Highlighter - assorted	70.00	350.00
62	2	pc	Ruler - 12"	20.00	40.00
63	5	pcs	Glue gun refill - small	10.00	50.00
64	5	pcs	Glue gun refill - big	15.00	75.00
65	30	pcs	White Folder - short	10.00	300.00
66	2	box	Push pins	50.00	100.00
67	2	pack	Photo paper - glossy, A4	200.00	400.00
68	3	pc	Plastic Comb Binding Spine 0.5"	25.00	75.00
69	3	pc	Plastic Comb Binding Spine 1"	35.00	105.00
70	10	pc	Mega Box - 70 liters	1,350.00	13,500.00
71	10	btl	Ink Refill - Epson 008 Pigment Ink BLACK - 127ml	500.00	5,000.00
72	5	btl	Ink Refill - Epson 008 Pigment Ink CYAN - 127ml	500.00	2,500.00
73	5	btl	Ink Refill - Epson 008 Pigment Ink MAGENTA - 127ml	500.00	2,500.00
74	5	btl	Ink Refill - Epson 008 Pigment Ink YELLOW - 127ml	500.00	2,500.00
			<i>for Office use</i>		

Total amount in words: **Ninety One Thousand Six Hundred Thirty Five Pesos Only** 91,635.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

  
**AMABEL B. PAJARILLO**  
Signature over printed name of Supplier  
02-14-24  
Date

  
**RICARTE R. PADILLA**  
Governor