

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **SOPHIE'S GENERALMERCHANDISE** P.O. No. : **23092502**
 Address : **P-5, Bautista, Labo, Camarines Norte** Date : **11-20-23**
 Telephone No. : _____ Mode of Procurement : **SHOPPING**
 TIN : **184-646-631-000**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **GO BALAI/HOUSING** Delivery Term : **7 CD**
 Date of Delivery : **Nov. 28 2023** Payment Term: **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	25	ream	Book Paper Short, subs. 20, HARD COPY	275.00	6,875.00
2	30	ream	Book Paper Long, subs. 20, HARD COPY	298.00	8,940.00
3	30	ream	Book Paper A4, subs. 21, HARD COPY	280.00	8,400.00
4	10	pack	Specialty Paper - Short White 200gsm, 10sheets ^x	75.00	750.00
5	10	pack	Specialty Paper - Long White 200gsm, 10sheets	85.00	850.00
6	20	bottle	Ink Refill Original - Black 003 70ml, EPSON ✓	230.00	4,600.00
7	15	bottle	Ink Refill Original - Yellow 003 70ml, EPSON ✓	230.00	3,450.00
8	15	bottle	Ink Refill Original - Magenta 003 70ml, EPSON ✓	230.00	3,450.00
9	15	bottle	Ink Refill Original - Cyan 003 70ml, EPSON ✓	230.00	3,450.00
10	150	pc	Ballpen, Blue, HBW ✓	10.00	1,500.00
11	150	pc	Ballpen, Black, HBW ✓	10.00	1,500.00
12	20	pc	Sign Pen Black, HBW	30.00	600.00
13	10	pc	Logbook 8.5x11 inches 500 pages ✓	145.00	1,450.00
14	30	pc	White Folder, Long ^x	10.00	300.00
15	12	box	Binder Clip, 19mm	10.00	120.00
16	12	box	Binder Clip, 25mm	15.00	180.00
17	10	box	Binder Clip, 32mm	30.00	300.00
18	5	pc	Magazine File Box, Legal	150.00	750.00
19	15	pc	USB 64GB [*]	250.00	3,750.00
20	2	pc	External Hard Drive 2TB ^x	1,180.00	2,360.00

for Office Supplies for PMT use

Total amount in words: **Fifty Three Thousand Five Hundred Seventy Five Pesos Only** 53,575.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:


SOFIA P. CALMATEO
 Signature over printed name of Supplier

11-21-23

Date

Very truly yours,


RICARTE R. PADILLA
 Governor **F**