

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : SOPHIE'S GENERALMERCHANDISE	P.O. No. : 23092428
Address : P-5, Bautista, Labo, Camarines Norte	Date : 11-06-23
Telephone No. : _____	Mode of Procurement : SHOPPING
TIN : 184-646-631-000	

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PSWDO	Delivery Term : 700
Date of Delivery : Nov. 14, 2023	Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	10	bottle	Printer Ink, black 65ml - 003, EPSON	395.00	3,950.00
2	6	bottle	Printer Ink, cyan 65ml - 003, EPSON	395.00	2,370.00
3	6	bottle	Printer Ink, magenta 65ml - 003, EPSON	395.00	2,370.00
4	6	bottle	Printer Ink, yellow 65ml - 003, EPSON	395.00	2,370.00
5	15	ream	Book paper, short, 80gsm, HARD COPY	400.00	6,000.00
6	15	ream	Book paper, long/legal, 80gsm, HARD COPY	400.00	6,000.00
7	15	ream	Book paper, A4, 80gsm, HARD COPY	400.00	6,000.00
8	50	piece	Ballpen, black, FLEXSTICK	20.00	1,000.00
9	6	ream	White folder, white, legal/long 100s	920.00	5,520.00
10	100	piece	Expanding folder, white, legal/long	28.00	2,800.00
11	3	box	Rubber band, big, No. 18	400.00	1,200.00
12	60	piece	Gel pen, black, 0.5	40.00	2,400.00
13	4	piece	Table side storage cabinet with lock	1,700.00	6,800.00
14	5	box	Paper fastener	80.00	400.00
15	5	box	Long paper fastener	200.00	1,000.00
16	4	piece	Stapler, heavy duty	150.00	600.00
17	25	pack	Special paper, A4, white, 10s	170.00	4,250.00
18	4	piece	File box, rectangular with cover	540.00	2,160.00
19	2	piece	Log book, 300 pages	180.00	360.00
20	50	piece	Gel pen, blue, 0.5	45.00	2,250.00
21	5	roll	Plastic tape, 1 inch, ARMAK	40.00	200.00
22	6	roll	Double sided tape, 1 inch	45.00	270.00
23	4	piece	Desk organizer, acrylic	400.00	1,600.00
24	4	piece	Staple wire remover	75.00	300.00
25	2	piece	Pencil sharpener, heavy duty	560.00	1,120.00
26	10	box	Pencil, lead with eraser, 12s, no.2, MONGOL	200.00	2,000.00
27	50	piece	Expanding envelope, brown, long/legal	30.00	1,500.00
28	20	piece	Gelpen ballpen, GP99, pink/red/purple	26.00	520.00
29	2	pack	Special Paper, white, long size, 100s	375.00	750.00
30	5	box	White envelope, long, 500s/box	550.00	2,750.00
31	10	roll	Packaging tape, plastic, 2 inches	45.00	450.00
32	20	piece	Expanding envelope, long, with handle, plastic	110.00	2,200.00
<i>for Office Supplies- Supplemental Feeding Program</i>					
Total amount in words: <u>Seventy Three Thousand Four Hundred Sixty Pesos Only</u>					73,460.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

SOFIA P. CALMATEO

Signature over printed name of Supplier

11-07-23

Date

Very truly yours,

RICARTE PADILLA
Governor