

**PURCHASE ORDER**  
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **SOPHIE'S GENERALMERCHANDISE** P.O. No. : **23092399**  
 Address : **P-5, Bautista, Labo, Camarines Norte** Date : **11-06-23**  
 Telephone No. : \_\_\_\_\_ Mode of Procurement : **SHOPPING**  
 TIN : **184-646-631-000**

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **PSWDO** Delivery Term : **7CD**  
 Date of Delivery : **Nov. 14, 2023** Payment Term: **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	8	bottle	Printer Ink, black 65ml - 003, EPSON	395.00	3,160.00
2	5	bottle	Printer Ink, cyan 65ml - 003, EPSON	395.00	1,975.00
3	5	bottle	Printer Ink, magenta 65ml - 004, EPSON	395.00	1,975.00
4	5	bottle	Printer Ink, yellow 65ml - 005, EPSON	395.00	1,975.00
5	15	ream	Book paper, short, 80gsm, HARD COPY	400.00	6,000.00
6	15	ream	Book paper, long/legal, 80gsm, HARD COPY	400.00	6,000.00
7	15	ream	Book paper, A4, 80gsm, HARD COPY	400.00	6,000.00
8	50	piece	Ballpen, black, FLEXSTICK	20.00	1,000.00
9	5	ream	White folder, white, legal/long 100s	920.00	4,600.00
10	120	piece	Expanding folder, white, legal/long	28.00	3,360.00
11	30	piece	Expanding folder, violet, legal/long	25.00	750.00
12	1	piece	Whiteboard, aluminum frame, 4x6ft	2,145.00	2,145.00
13	50	piece	Gel pen, black, 0.5	40.00	2,000.00
14	2	piece	Cork board, wooden frame, 18x24	580.00	1,160.00
15	4	box	Paper fastener - regular	85.00	340.00
16	4	box	Long paper fastener	200.00	800.00
17	1	piece	Wireless PowerPoint pointer	1,500.00	1,500.00
18	20	pack	Photopaper, A4, matte, 10s	190.00	3,800.00
19	15	pack	Special Paper, white, A4, 10s	170.00	2,550.00
20	20	piece	Illustration board, 1/4 size	82.00	1,640.00
21	20	piece	Illustration board, 1/8 size	66.00	1,320.00
22	15	box	Oil Pastel, 12s	190.00	2,850.00
23	6	roll	Plastic Tape, 1inch	25.00	150.00
24	6	roll	Double sided Tape, 1 inch, ARMAK	60.00	360.00
25	1	piece	Wireless PowerPoint pointer	1,500.00	1,500.00
26	1	box	White envelope, long, 500s/box	550.00	550.00

*for Office Supplies*

Total amount in words: **Fifty Nine Thousand Four Hundred Sixty Pesos Only** **59,460.00**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

**RICARTE R. PADILLA**  
Governor

Conforme:

**SOFIA P. CALMATEO**

Signature over printed name of Supplier

11-07-23

Date