

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **SOPHIE'S GENERAL MERCHANDISE** P.O. No. : **23082282**
 Address : **P-5, Bautista, Labo, Camarines Norte** Date : **10-10-23**
 Telephone No. : _____ Mode of Procurement : **SHOPPING**
 TIN : **184-646-631-000**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **PDRRMO** Delivery Term : **7CD**
 Date of Delivery : **10-12-23** Payment Term: **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	500	pc	Ordinary Ballpen, Black/Blue	8.00	4,000.00
2	40	pc	Sign Pen, Blue/Black	73.00	2,920.00
3	6	pc	Black Marker, Broad, Permanent, PILOT	60.00	360.00
4	18	pc	Black Marker, Point, Permanent, PILOT	60.00	1,080.00
5	18	pc	Whiteboard Marker, PILOT	60.00	1,080.00
6	24	box	Staple Wire No. 35, 26/6, TM	85.00	2,040.00
7	50	pc	Double Sided Tape, 1", ARMAK	45.00	2,250.00
8	50	pc	Big Roll Scotch Tape - 1", 2"	50.00	2,500.00
9	50	pc	Folder, long, white	20.00	1,000.00
10	100	pc	Envelope, Brown, Long	9.00	900.00
11	20	pc	Correction Tape, JOY	40.00	800.00
12	50	pad	Sticky Notes - 1/2x2", 2x3", 3x3"	27.00	1,350.00
13	24	cart	Ink Refill - 664 (Black/Colored) 70 ml	350.00	8,400.00
14	56	cart	Ink Refill - 003 (Black/Colored) 65 ml, EPSON	350.00	19,600.00
15	14	cart	Ink Refill - 001 (Black) 127 ml, EPSON	748.00	10,472.00
16	36	cart	Ink Refill - 001 (Colored) 70 ml, EPSON	350.00	12,600.00
17	1	roll	Plastic Laminating Film, 12"	2,500.00	2,500.00
18	24	box	Green Pencil, No.2, 12pcs, MONGOL	200.00	4,800.00
19	100	pc	Binder Clip, Black - 19mm, 32mm, 51mm	29.00	2,900.00
20	12	pc	Highlighter - assorted colors	55.00	660.00
21	2	ream	Colored Meta Cards	250.00	500.00
22	2	ream	Oslo Paper, 9x12	270.00	540.00
23	1	ream	Book Paper, A3, 80gsm, HARD COPY	300.00	300.00
24	50	pc	Glue Stick - small, big	9.00	450.00
25	4	set	Pigment Ink, 500ml (Black, Magenta, Cyan, Yellow)	1,100.00	4,400.00
26	4	set	Sublimation Ink, 500ml (Black, Magenta, Cyan, Yellow)	1,200.00	4,800.00
27	200	pc	Heat Transfer Paper, Dark Transfer Paper	100.00	20,000.00
28	200	pc	Heat Transfer Paper, Light Transfer Paper	80.00	16,000.00
29	12	pack	Sublimation Transfer Paper, A4, 100's	380.00	4,560.00

for daily operation and/or activities - recording, reproduction and filing of documents

Total amount in words: **One Hundred Thirty Three Thousand Seven Hundred Sixty Two Pesos Only** **133,762.00**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:


SOFIA P. CALMATEO
 Signature over printed name of Supplier

10-11-23

Date

RICARTE R. PADILLA
 Governor