

PURCHASE ORDER

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

| | | | |
|-----------------|--------------------------------------|-----------------------|----------|
| Supplier : | SOPHIE'S GENERALMERCHANDISE | P.O. No. : | 23082198 |
| Address : | P-5, Bautista, Labo, Camarines Norte | Date : | 10-09-23 |
| Telephone No. : | | Mode of Procurement : | SHOPPING |
| TIN : | 184-646-631-000 | | |

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|-----------------------------------|---------------------------|
| Place of Delivery: LDH | Delivery Term: 7CD |
| Date of Delivery: 10-17-23 | Payment Term: FULL |


| Item No. | Quantity | Unit Issue | ITEM DESCRIPTION | Amount | |
|----------|----------|------------|--|-----------|------------|
| | | | | Unit Cost | Total Cost |
| 1 | 20 | bot | Universal Ink, Black, 100ml | 60.00 | 1,200.00 |
| 2 | 30 | roll | Tape Transparent, 24mm (1"), ARMAK | 25.00 | 750.00 |
| 3 | 150 | roll | Correction Tape, rewinding tape, JOY | 64.00 | 9,600.00 |
| 4 | 20 | ream | Copy Paper, Substance 24, short, HARD COPY | 415.00 | 8,300.00 |
| 5 | 60 | ream | Copy Paper, Substance 20, Long, HARD COPY | 350.00 | 21,000.00 |
| 6 | 5 | pc | Sign Pen, Black | 110.00 | 550.00 |
| 7 | 5 | pc | Permanent Marker, Black, PILOT | 90.00 | 450.00 |
| 8 | 3 | pack | Folder Long, Thick, 100's/pack | 975.00 | 2,925.00 |
| 9 | 1 | pack | Folder Short, Thick, 100's/pack | 550.00 | 550.00 |
| 10 | 4 | cart | Ink LC462, assorted color (Magenta, Cyan, Yellow, Black) | 1,030.00 | 4,120.00 |
| 11 | 18 | jar | Glue, All Purpose, 130g., ELMER'S | 175.00 | 3,150.00 |
| 12 | 3 | crg | Toner for M2700 copier | 3,700.00 | 11,100.00 |
| 13 | 10 | pc | Certificate Frame, Long | 100.00 | 1,000.00 |
| 14 | 10 | pc | Certificate Frame, Short | 80.00 | 800.00 |
| 15 | 50 | box | Paper Fastener, plastic coated, 50's | 80.00 | 4,000.00 |
| 16 | 1,000 | pc | Ballpen, Black, 0.5, PANDA | 16.00 | 16,000.00 |
| 17 | 300 | pc | Ballpen, Blue, 0.5, PANDA | 16.00 | 4,800.00 |
| 18 | 20 | cart | Ink Cartridge 810, for canon printer | 1,100.00 | 22,000.00 |
| 19 | 10 | cart | Ink Cartridge 811, for canon printer | 1,500.00 | 15,000.00 |
| 20 | 5 | box | Push pins, 100's/box | 70.00 | 350.00 |
| 21 | 20 | pc | Record book, 300pages | 225.00 | 4,500.00 |

for Office Supplies use

| | | |
|------------------------|--|-------------------|
| Total amount in words: | One Hundred Thirty Two Thousand One Hundred Forty Five Pesos Only | 132,145.00 |
|------------------------|--|-------------------|

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:


SOFIA P. CALMATEO
 Signature over printed name of Supplier
10-10-23
 Date

Very truly yours,

RICARTE R. PADILLA
 Governor