

**PURCHASE ORDER**  
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **SOPHIE'S GENERALMERCHANDISE** P.O. No. : **23061799**  
 Address : **P-5, Bautista, Labo, Camarines Norte** Date : **08/29/23**  
 Telephone No. : \_\_\_\_\_ Mode of Procurement : **SHOPPING**  
 TIN : **184-646-631-000**

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery: **PPDO** Delivery Term : **7CD**  
 Date of Delivery : **Sept. 06, 2023** Payment Term: **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	25	ream	Book Paper, short, subs. 20	280.00	7,000.00
2	25	pc	Ballpen, blue	20.00	500.00
3	25	pc	Ballpen, black	20.00	500.00
4	20	ream	Book Paper, A4, sub 20	275.00	5,500.00
5	25	ream	Book Paper, long, sub 22	335.00	8,375.00
6	201	pc	Agenda Folder, long	40.00	8,040.00
7	60	pc	Plastic Name Holder	60.00	3,600.00
8	6	box	PVC Cover, long	790.00	4,740.00
9	3	box	PVC Cover, A4	745.00	2,235.00
10	12	pc	Sintra Board - 1 whole 4ft x 8ft	1,600.00	19,200.00

*for Office Supplies*

Total amount in words: **Fifty Nine Thousand Six Hundred Ninety Pesos Only** **59,690.00**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:  
  
**SOFIA P. CALMATEO**  
 Signature over printed name of Supplier  
 Date: 08/30/23

Very truly yours,

**RICARTE R. PADILLA**  
Governor