

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : SOPHIES GENERAL MERCHANDISE P.O. No. : 23061749
 Address : Governor Panotes Ave, Brgy. VIII Daet, Camarines Norte Date : 08/01/23
 Telephone No. : 0946-542-8455 Mode of Procurement : SHOPPING
 TIN : 365-313-949-000

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PGSO Delivery Term : 7CD
 Date of Delivery : 08/09/23 Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	1	bx	Carbon Film	985.00	985.00
2	25	px	Correction tape. roller type	40.00	1,000.00
3	10	box	Paper fastener. metal	60.00	600.00
4	50	pc	Record Book 300 pages	82.00	4,100.00
5	25	pc	Sian pen black & Blue	30.00	750.00
6	25	bx	Staple wire. standard	79.00	1,975.00
7	20	rl	Masking Tape 2"	110.00	2,200.00
8	5	rl	Packaging Tape 48 mm	55.00	275.00
9	25	rl	Tape Transparent 24 mm	26.00	650.00
10	12	rl	Tape Transparent 48 mm	55.00	660.00
11	15	pc	Marker. fluorescent	63.00	945.00
12	10	pc	Marker. permanent. black	47.00	470.00
13	20	box	Paper Clip 50 mm	33.00	660.00
14	10	bx	Paper fastener plastic	46.00	460.00
15	10	bx	Paper fastener plastic. long	214.00	2,140.00
16	5	pc	Cutter with extra blade	148.00	740.00
17	150	pc	Expanding folder. long. marron	27.00	4,050.00
18	25	pad	Sticky notes	38.00	950.00
19	25	bx	Ballpen. .5 12's box	85.00	2,125.00
20	25	bot	Correction fluid.	66.00	1,650.00
21	4	pc	Wireless mouse	880.00	3,520.00
22	5	set	Wireless Keyboard and mouse	1,650.00	8,250.00
23	15	bx	Paper clip. plastic coated jumbo	32.00	480.00
24	10	bot	Ink refill T 664. black	380.00	3,800.00
25	5	bot	Ink refill T 664. cyan	380.00	1,900.00
26	5	bot	Ink refill T 664. magenta	380.00	1,900.00
27	5	bot	Ink refill T 664. yellow	380.00	1,900.00
28	1	rm	Tabloid paper	555.00	555.00
29	2	pc	Gun Tucker heavy duty	1,375.00	2,750.00
30	5	bx	Gun Tucker wire	104.00	520.00
31	7	bx	Rubber band big	310.00	2,170.00
32	6	bx	Rubber band small	30.00	180.00
33	5	pc	Ruler 12"	7.00	35.00
34	15	bot	Ink refill 003. black	385.00	5,775.00
35	5	bot	Ink refill 003. cyan	385.00	1,925.00
36	5	bot	Ink refill. magenta	385.00	1,925.00
37	5	bot	Ink refill. yellow	385.00	1,925.00
38	3	pc	Stamp pad Ink purple	52.00	156.00
39	25	bx	Clip. backfold 50mm(1mm)(box)	99.00	2,475.00
40	25	bx	Clip. backfold 25mm(1mm)(box)	29.00	725.00
41	15	px	Rubber Eraser	30.00	450.00
42	2	px	Stamp pad	71.00	142.00

for Office Supplies for the 3rd quarter

Total amount in words: Seventy Thousand Eight Hundred Forty Three Pesos Only 70,843.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

RICARTE R. PADILLA
Governor

Conforme:

SOFIA P. CALMATEO

Signature over printed name of Supplier

08/02/23
Date