

PURCHASE ORDER

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

| | | | |
|---------------|---|---------------------|-------------------|
| Supplier | : <u>SOPHIE'S GENERALMERCHANDISE</u> | P.O. No. | : 23051259 |
| Address | : <u>P-5, Bautista, Labo, Camarines Norte</u> | Date | : <u>07/17/23</u> |
| Telephone No. | : _____ | Mode of Procurement | : <u>SHOPPING</u> |
| TIN | : <u>184-646-631-000</u> | | |

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|-----------------------------------|---------------------------|
| Place of Delivery: <u>PTO</u> | Delivery Term: <u>70d</u> |
| Date of Delivery: <u>07/25/23</u> | Payment Term: <u>FULL</u> |

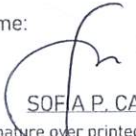
| Item No. | Quantity | Unit Issue | ITEM DESCRIPTION | Amount | |
|----------|----------|------------|--|-----------|------------|
| | | | | Unit Cost | Total Cost |
| 1 | 100 | pc | Ballpen - (black, gel type) | 14.00 | 1,400.00 |
| 2 | 38 | ream | Bond Paper, short-substance 20 | 295.00 | 11,210.00 |
| 3 | 5 | pc | Calculator 12 digits, big display, desktop | 580.00 | 2,900.00 |
| 4 | 12 | box | Clip, backfold, all metal: 1/2" | 80.00 | 960.00 |
| 5 | 12 | box | Clip, backfold, all metal: 3/4" | 97.00 | 1,164.00 |
| 6 | 12 | box | Clip, backfold, all metal: 1" | 65.00 | 780.00 |
| 7 | 13 | box | Clip, backfold, all metal: 2" | 80.00 | 1,040.00 |
| 8 | 50 | pc | Correction Tape | 50.00 | 2,500.00 |
| 9 | 5 | pc | Cutter Knife, utility 18mm | 61.00 | 305.00 |
| 10 | 1 | pack | Expanded Folder, Long - Yellow | 405.00 | 405.00 |
| 11 | 10 | box | Fastener, Plastic coated | 57.00 | 570.00 |
| 12 | 1 | box | Folder, Long 50/bx | 500.00 | 500.00 |
| 13 | 1 | box | Folder, Short 50/bx | 250.00 | 250.00 |
| 14 | 12 | pc | Glue, All purpose, 200gms | 145.00 | 1,740.00 |
| 15 | 12 | box | G Tech. Pen .04 | 197.00 | 2,364.00 |
| 16 | 10 | pc | Index Tab, transparent, self-adhesive, yellow only | 128.00 | 1,280.00 |
| 17 | 22 | bottle | Ink Refill - Black (L 120) | 340.00 | 7,480.00 |
| 18 | 10 | bottle | Ink Refill - Magenta (L 120) | 340.00 | 3,400.00 |
| 19 | 10 | bottle | Ink Refill - Yellow (L 120) | 340.00 | 3,400.00 |
| 20 | 10 | bottle | Ink Refill - Cyan (L 120) | 325.00 | 3,250.00 |
| 21 | 5 | bottle | Ink Refill - Black (L 3250) | 325.00 | 1,625.00 |
| 22 | 3 | bottle | Ink Refill - Magenta (L 3250) | 325.00 | 975.00 |
| 23 | 3 | bottle | Ink Refill - Yellow (L 3250) | 325.00 | 975.00 |
| 24 | 3 | bottle | Ink Refill - Cyan (L 3250) | 325.00 | 975.00 |
| 25 | 3 | bottle | Ink Refill - Black (L 3110) | 325.00 | 975.00 |
| 26 | 1 | bottle | Ink Refill - Magenta (L 3110) | 325.00 | 325.00 |
| 27 | 1 | bottle | Ink Refill - Yellow (L 3110) | 325.00 | 325.00 |
| 28 | 3 | bottle | Ink Refill - Cyan (L 3110) | 325.00 | 975.00 |
| 29 | 2 | box | Marker Permanent, broad, black | 420.00 | 840.00 |
| 30 | 2 | roll | Masking Tape | 110.00 | 220.00 |
| 31 | 40 | box | Paper Clip, Plastic Coated, small | 20.00 | 800.00 |

for Office use

| | |
|---|------------------|
| Total amount in words: Fifty Five Thousand Nine Hundred Eight Pesos Only | 55,908.00 |
|---|------------------|

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:


SOFIA P. CALMATEO
Signature over printed name of Supplier
07/18/23
Date

Very truly yours,

RICARTE B. PADILLA
Governor

PURCHASE ORDER

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

| | | | |
|-----------------|---|-----------------------|-----------------|
| Supplier : | <u>SOPHIE'S GENERALMERCHANDISE</u> | P.O. No. : | 23051259 |
| Address : | <u>P-5, Bautista, Labo, Camarines Norte</u> | Date : | <u>07/17/23</u> |
| Telephone No. : | | Mode of Procurement : | SHOPPING |
| TIN : | <u>184-646-631-000</u> | | |

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|-----------------------------------|---------------------------|
| Place of Delivery: <u>PTO</u> | Delivery Term: <u>700</u> |
| Date of Delivery: <u>07/25/23</u> | Payment Term: <u>FULL</u> |


| Item No. | Quantity | Unit Issue | ITEM DESCRIPTION | Amount | | |
|-----------------------|----------|------------|---------------------------------------|-----------|------------------|--|
| | | | | Unit Cost | Total Cost | |
| | | | <i>balance forwarded....</i> | | <i>55,908.00</i> | |
| 32 | 24 | box | Paper Clip, Plastic Coated, big | 35.00 | 840.00 | |
| 33 | 5 | box | Pencil | 145.00 | 725.00 | |
| 34 | 35 | ream | Premium Copy Paper substance 20, Long | 360.00 | 12,600.00 | |
| 35 | 25 | ream | Premium Copy Paper substance 20, A4 | 340.00 | 8,500.00 | |
| 36 | 1 | pc | Scissors | 150.00 | 150.00 | |
| 37 | 20 | box | Sign Pen Black | 150.00 | 3,000.00 | |
| 38 | 3 | pc | Stamp Pad, Felt, 60mmx100mm | 90.00 | 270.00 | |
| 39 | 10 | pc | Stand File Box | 171.00 | 1,710.00 | |
| 40 | 6 | pc | Stapler with Staple Wire Remover HD | 400.00 | 2,400.00 | |
| 41 | 25 | box | Staple wire no. 35, Standard | 50.00 | 1,250.00 | |
| 42 | 12 | pad | Sticky Notes (page marker) | 30.00 | 360.00 | |
| 43 | 12 | roll | Scotch Tape, transparent 1" | 30.00 | 360.00 | |
| 44 | 6 | roll | Tape Pakaging, Transparent, 2" | 90.00 | 540.00 | |
| <i>for Office use</i> | | | | | | |

| | |
|---|-----------|
| Total amount in words: Eighty Eight Thousand Six Hundred Thirteen Pesos Only | 88,613.00 |
|---|-----------|

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.


Very truly yours,

Conforme:



SOFIA P. CALMATEO
Signature over printed name of Supplier

07/18/23
Date



RICARTE B. PADILLA
Governor