

**PURCHASE ORDER**  
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **CAMARINES NORTE GOVERNMENT WORKERS MULTI-PURPOSE COOPERATIVE** P.O. No. : **23030877**  
 Address : **Magallanes Iraya St. Daet Camarines Norte** Date : **06/05/23**  
 Telephone No. : **721-01-96** Mode of Procurement : **SHOPPING**  
 TIN : **004-181-440-000**

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **OPAG** Delivery Term : **700**  
 Date of Delivery : **06/13/23** Payment Term: **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	2	pc	Battery, AA (heavy duty, 2pcs/pack)	48.00	96.00
2	2	pc	Battery, AAA (heavy duty, 4pcs/pack)	98.00	196.00
3	20	box	Book paper binder, 19mm, 12pcs/box	22.00	440.00
4	20	box	Book paper binder, 25mm, 12pcs/box	34.00	680.00
5	20	box	Book paper binder, 32mm, 12pcs/box	20.00	400.00
6	20	box	Book paper binder, 41mm, 12pcs/box	76.00	1,520.00
7	20	box	Book paper binder, 51mm, 12pcs/box	82.00	1,640.00
8	2	box	Brown envelop (A4, ordinary, 500/box)	1,450.00	2,900.00
9	40	pc	Clear folder (A4)	21.00	840.00
10	60	pc	Clear folder (Legal)	27.00	1,620.00
11	5	bot	Glue, 40grams	33.00	165.00
12	5	pc	Holder file rack office home storage box	100.00	500.00
13	15	pc	Whiteboard marker, chisel tip, black	28.00	420.00
14	15	pc	Permanent marker, chisel tip, black	35.00	525.00
15	5	unit	Mouse Optical, wireless	248.00	1,240.00
16	500	pc	Notebook, ordinary	20.00	10,000.00
17	50	ream	Bond paper (A4, hard copy, subs. 20, 80gsm)	234.00	11,700.00
18	60	ream	Bond paper (Legal, hard copy, subs. 20, 80gsm)	264.00	15,840.00
19	20	pc	Certificate Jacket, short	52.00	1,040.00
20	100	pc	Cartolina (assorted color)	10.00	1,000.00
21	5	pc	Calculator (ordinary)	399.00	1,995.00
22	5	pc	Keyboard	317.00	1,585.00
23	30	roll	Plastic Tape masking, 1inch width	24.00	720.00
24	20	roll	Plastic Tape masking, 2inch width	48.00	960.00
25	30	roll	Masking Tape, 1inch width	33.00	990.00
26	20	roll	Masking Tape, 2inch width	63.00	1,260.00
27	200	pc	Manila paper	5.00	1,000.00
28	12	bot	Ink cart, 003, black	285.00	3,420.00
29	8	bot	Ink cart, 003, cyan	285.00	2,280.00
30	8	bot	Ink cart, 003, magenta	285.00	2,280.00

for Office use

Total amount in words: **Sixty Nine Thousand Two Hundred Fifty Two Pesos Only** **69,252.00**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,  
**RICARTE R. PADILLA**  
Governor

Conforme:  
  
**LORNA G. BERNAL**  
Signature over printed name of Supplier  
**06/06/23**  
Date