

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : A-Z SCHOOL AND OFFICE SUPPLIES TRADING P.O. No. : 23030796
 Address : Governor Panotes Ave, Brgy. VIII Daet, Camarines Norte Date : 06/01/23
 Telephone No. : 0946-542-8455 / 0927-243-2806 / Mode of Procurement : SHOPPING
 TIN : 365-313-949-000

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GO-PYDO Delivery Term: 7CD
 Date of Delivery : 06/09/23 Payment Term: FULL

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	11	box	Bond Paper - Legal (5 reams/box)	1,360.00	14,960.00
2	11	box	Bond Paper - A4 (5 reams/box)	1,210.00	13,310.00
3	11	box	Bond Paper - Short (5 reams/box)	1,145.00	12,595.00
4	3	pc	Record Book - 500 pages (4 inches width)	135.00	405.00
5	3	pc	Scissor - small (Stainless with plastic handles)	28.00	84.00
6	5	pc	Scissor - big (Stainless with plastic handles)	50.00	250.00
7	20	pc	Personalized Sublimation Lanyard/ID Lace (customized)	125.00	2,500.00
8	1	unit	Laminating machine (14" with double roller) A4	4,500.00	4,500.00
9	20	box	Sign Pen 0.7 (Black), 12's/box	324.00	6,480.00
10	20	box	Sign Pen 0.7 (Blue) 12's/box	324.00	6,480.00
11	2	box	Stamp Pad (Standard)	45.00	90.00
12	15	qal	Alcohol (Ethyl Alcohol 70% Solution)	550.00	8,250.00
13	10	pc	2 in 1 Correction tape (10m)	72.00	720.00
14	3	pc	Cork Board w/ Aluminum Frame (18x24inch) (Standard)	750.00	2,250.00
15	4	pc	Mouse Pad (Standard)	150.00	600.00

for Office use

Total amount in words: **Seventy Three Thousand Four Hundred Seventy Four Pesos Only** 73,474.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme:

MARIA LOURDES S. MORENO
 Signature over printed name of Supplier
06/02/23
 Date

Very truly yours,

RICARTE B. PADILLA
Governor