

**PURCHASE ORDER**

PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **SOPHIE'S GENERALMERCHANDISE** P.O. No. : **23030776**  
 Address : **P-5, Bautista, Labo, Camarines Norte** Date : **04-13-23**  
 Telephone No. : \_\_\_\_\_ Mode of Procurement : **SHOPPING**  
 TIN : **184-646-631-000**

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **SP SEC** Delivery Term : **FCB**  
 Date of Delivery : **04-21-23** Payment Term: **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	20	gallon	Alcohol, 3500ml	675.00	13,500.00
2	20	bottle	Air Freshener, 275g	275.00	5,500.00
3	20	bottle	Dishwashing Liquid, 250ml	185.00	3,700.00
4	15	bottle	Disinfectant Spray, 510g	595.00	8,925.00
5	15	piece	Door Rags	45.00	675.00
6	2	piece	Extension Outlet	490.00	980.00
7	5	gallon	Fabric Conditioner	400.00	2,000.00
8	30	pack	Facial Tissue	180.00	5,400.00
9	20	bottle	Glass Cleaner, 500ml	90.00	1,800.00
10	50	pack	Garbage Bag, 26x31	70.00	3,500.00
11	20	bottle	Hand Sanitizer, 250ml	200.00	4,000.00
12	10	bottle	Hand Washing Soap Liquid, 1000ml	200.00	2,000.00
13	20	pack	Kitchen Tissue	175.00	3,500.00
14	1	piece	Mop Head with Handle	450.00	450.00
15	1	piece	Mop Head Refill	120.00	120.00
16	10	pad	Sponge Scrub	55.00	550.00
17	20	pack	Tissue Paper 12 rolls per pack	175.00	3,500.00
18	1	unit	Wall Clock big	3,000.00	3,000.00
19	2	piece	Walis Tambo, Heavy Duty	200.00	400.00
20	4	piece	Window Curtain	500.00	2,000.00

*for SP Secretariat's Office Supplies*

Total amount in words: **Sixty Five Thousand Five Hundred Pesos Only** **65,500.00**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

Conforme:

**ENGR. JOSEPH V. ASCUTIA**  
 Vice Governor

**SOFIA P. CALMATEO**

Signature over printed name of Supplier

**04-14-23**

Date