

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **SOPHIE'S GENERALMERCHANDISE** P.O. No. : **23020567**
 Address : **P-5, Bautista, Labo, Camarines Norte** Date : **04/26/23**
 Telephone No. : _____ Mode of Procurement : **SHOPPING**
 TIN : **184-646-631-000**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery: **PDRRMO** Delivery Term : **FCD**
 Date of Delivery : **05/04/23** Payment Term: **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	40	pc	Blue Logbook, 500 pages, 216 mm x 279 mm	348.00	13,920.00
2	500	pc	Ordinary Ballpen - 300 pcs Black, 200 pcs Blue, HBW	7.00	3,500.00
3	24	pc	Sign Pen - 12 pcs Blue, 12 pcs Black, FLEXSTICK	49.00	1,176.00
4	12	pc	Black Marker, Broad, Permanent, PILOT	44.00	528.00
5	12	pc	Black Marker, Point, Permanent, PILOT	44.00	528.00
6	24	pc	Whiteboard Marker, PILOT	44.00	1,056.00
7	100	pc	Folder, Expanding Legal, Yellow Green	34.00	3,400.00
8	12	pc	Stapler with Remover No. 35, TM	240.00	2,880.00
9	24	box	Staple Wire No. 35, 26/6, TM	88.00	2,112.00
10	50	pc	Double Sided Tape, 1"	44.00	2,200.00
11	40	pc	Big Roll Scotch Tape - 1", ARMAK	45.00	1,800.00
12	14	pc	Big Roll Scotch Tape - 2", ARMAK	48.00	672.00
13	12	pc	Ruler - 8 pcs 12", 4pcs 18"	18.00	216.00
14	200	pc	Folder, Long, White	14.00	2,800.00
15	100	pc	Envelope, Brown, Long	9.00	900.00
16	8	pc	Puncher, Heavy Duty, 2 Hole, TM	323.00	2,584.00
17	100	pc	Correction Tape, JOY	39.00	3,900.00
18	10	pad	Sticky Note - 1/2 x 2"	22.00	220.00
19	17	pad	Sticky Note - 2 x 3"	25.00	425.00
20	26	pad	Sticky Note - 3 x 3"	26.00	676.00
21	9	cart	Ink Refill - 664 (Black) 70 ml, EPSON	345.00	3,105.00
22	5	cart	Ink Refill - 664 (Magenta) 70 ml, EPSON	345.00	1,725.00
23	5	cart	Ink Refill - 664 (Cyan) 70 ml, EPSON	345.00	1,725.00
24	5	cart	Ink Refill - 664 (Yellow) 70 ml, EPSON	345.00	1,725.00
25	18	cart	Ink Refill - 003 (Black) 65 ml, EPSON	345.00	6,210.00
26	10	cart	Ink Refill - 003 (Magenta) 65 ml, EPSON	345.00	3,450.00
27	10	cart	Ink Refill - 003 (Cyan) 65 ml, EPSON	345.00	3,450.00
28	10	cart	Ink Refill - 003 (Yellow) 65 ml, EPSON	345.00	3,450.00
29	12	cart	Ink Refill - 001 (Black) 127 ml, EPSON	748.00	8,976.00
30	12	cart	Ink Refill - 001 (Magenta) 70 ml, EPSON	345.00	4,140.00
31	12	cart	Ink Refill - 001 (Cyan) 70 ml, EPSON	345.00	4,140.00
32	12	cart	Ink Refill - 001 (Yellow) 70 ml, EPSON	345.00	4,140.00
33	1	roll	Plastic Laminating Film, 12"	2,500.00	2,500.00
34	24	box	Green Pencil, No. 2, 12pcs, MONGOL	200.00	4,800.00
35	28	pc	Binder Clip, Black - 20 pcs 19mm	24.00	672.00
36	50	pc	Binder Clip, Black - 30 pcs 32mm	27.00	1,350.00
37	30	pc	Binder Clip, Black - 50 pcs 51mm	29.00	870.00
38	24	pc	Highlighter - assorted colors	56.00	1,344.00
39	5	ream	Colored Meta Cards	245.00	1,225.00
40	5	ream	Oslo Paper, 9 x 12	265.00	1,325.00
41	3	ream	Book Paper, A3, 80gsm, HARD COPY	300.00	900.00
42	50	pc	Glue Stick - small, big	10.00	500.00
43	10	bot	Multi Purpose Glue, 240g, ELMER'S	149.00	1,490.00
44	48	box	Fastener, Plastic, 50's - short	123.00	5,904.00
45	10	box	Fastener, Plastic, 50's - long	145.00	1,450.00
46	24	box	Vinyl Paper Clip - 33mm	23.00	552.00
47	30	box	Vinyl Paper Clip - 50mm	28.00	840.00
48	6	pc	Digital Calculator, 12 digits	500.00	3,000.00
49	50	pc	Arch File/Data Folder, Green, 3" Horizontal	120.00	6,000.00
50	6	pc	Tape Dispenser, 1"	129.00	774.00
51	10	pc	Data File Box, Green	99.00	990.00

for use for the daily operation-recording and filing of documents of the PDRRM Operation Center/CNSP

Total amount in words: **One Hundred Twenty Eight Thousand Two Hundred Fifteen Pesos Only** **128,215.00**

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Conforme: 
SOFIA P. CALMATEO
 Signature over printed name of Supplier
04/27/23
 Date

Very truly yours,

RICARTE R. PADILLA
 Governor