

**PURCHASE ORDER**  
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **CLIENT D' ABORD ENTERPRISES CO.** P.O. No. : **23020403**  
 Address : **Unit 3-G No. 22 Malingap St. Teachers Village West 4** Date : **04-11-23**  
 Telephone No. : **0916-349-9928** Mode of Procurement : **SHOPPING**  
 TIN : **451-407-179-000**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **PESO** Delivery Term : **700**  
 Date of Delivery : **04-11-23** Payment Term : **FULL**

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
1	40	rm	Book Paper Long, sub 20, HARD COPY	330.00	13,200.00
2	20	rm	Book Paper Short, sub 20, Hard Copy	224.00	4,480.00
3	10	rm	Paper, A4 bond paper, HARD COPY	310.00	3,100.00
4	6	bx	Folder, Legal (100pcs/box)	600.00	3,600.00
5	48	pc	Ballpen, Black, Faber Castell	18.00	864.00
6	20	pc	Sign Pen, Black 05mm, DONGA	35.00	700.00
7	20	pc	Sign Pen, Blue 05mm, DONGA	35.00	700.00
8	7	bx	Pencil, Lead with eraser, HB, MONGOL	105.00	735.00
9	6	bx	Staple Wire #355	45.00	270.00
10	6	bx	Staple Wire #10-1M	110.00	660.00
11	3	pc	Staple Wire Remover, Flier Type	140.00	420.00
12	6	rl	Masking Tape 1"	26.00	156.00
13	6	rl	Scotch Tape 1"	25.00	150.00
14	6	rl	Packing Tape, 2"	45.00	270.00
15	50	pc	Correction Tape	20.00	1,000.00
16	12	bx	Fastener, Plastic	40.00	480.00
17	6	pc	Highlighter, Stabilo, HBW	50.00	300.00
18	2	pc	Puncher, HD	450.00	900.00
19	3	pc	Record Book, 300 pages	300.00	900.00
20	6	pc	Record Book, 500 pages	320.00	1,920.00
21	10	bx	Mailing Envelop, Legal size, 500 pcs/box	310.00	3,100.00
22	12	pc	Sticky Note, 2x3, 100 sheets per pad	27.00	324.00
23	20	pc	Sticky Note, 3x4, 100 sheets per pad	37.00	740.00
24	4	btl	Ink Refill 001 - Black, EPSON	290.00	1,160.00
25	4	btl	Ink Refill 001 - Cyan, HBW	310.00	1,240.00
26	4	btl	Ink Refill 001 - Magenta, HBW	310.00	1,240.00
27	4	btl	Ink Refill 001 - Yellow, HBW	310.00	1,240.00

*for Office Supplies*

Total amount in words: **Forty Three Thousand Eight Hundred Forty Nine Pesos Only** 43,849.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

**RICARTE R. PADILLA**  
Governor

Conforme:

*Jayson D. Enclino*  
**JAYSON D. ENCLINO**

Signature over printed name of Supplier

04-12-23

Date

**PURCHASE ORDER**  
**PROVINCIAL GOVERNMENT OF CAMARINES NORTE**

Supplier : <b>CLIENT D' ABORD ENTERPRISES CO.</b>	P.O. No. : <b>23020403</b>
Address : <b>Unit 3-G No. 22 Malingap St. Teachers Village West 4</b>	Date : <b>04-11-23</b>
Telephone No. : <b>0916-349-9928</b>	Mode of Procurement : <b>SHOPPING</b>
TIN : <b>451-407-179-000</b>	

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>PESO</b>	Delivery Term : <b>TCO</b>
Date of Delivery : <b>04-19-23</b>	Payment Term : <b>FULL</b>

Item No.	Quantity	Unit Issue	ITEM DESCRIPTION	Amount	
				Unit Cost	Total Cost
			<i>balance forwarded...</i>		<i>43,849.00</i>
28	4	btl	Ink Refill 003 - Black, EPSON	290.00	1,160.00
29	4	btl	Ink Refill 003 - Cyan, EPSON	310.00	1,240.00
30	4	btl	Ink Refill 003 - Magenta, EPSON	310.00	1,240.00
31	4	btl	Ink Refill 003 - Yellow, EPSON	310.00	1,240.00
32	4	btl	Ink Refill 664 - Black, EPSON	290.00	1,160.00
33	2	btl	Ink Refill 664 - Cyan, EPSON	310.00	620.00
34	2	btl	Ink Refill 664 - Magenta, EPSON	310.00	620.00
35	2	btl	Ink Refill 664 - Yellow, EPSON	310.00	620.00
36	3	bx	Clip, Backfold, All Metal Clamping: 1/2"	20.00	60.00
37	2	bx	Clip, Backfold, All Metal Clamping: 3/4"	25.00	50.00
38	2	bx	Clip, Backfold, All Metal Clamping: 1"	38.00	76.00
39	2	pc	Cutter Knife for general purpose	150.00	300.00
40	6	pc	Marker, Permanent, Bullet type, Black, HBW	40.75	244.50
41	6	pc	Marker, Whiteboard	30.00	180.00
42	24	bx	Paper Clip, Plastic Coated, small	10.00	240.00
43	15	bx	Paper Clip, Plastic Coated, big	25.00	375.00

*for Office Supplies*

Total amount in words: **Fifty Three Thousand Two Hundred Seventy Four Pesos & 50/100 Only** 53,274.50

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

**RICARTE R. PADILLA**  
 Governor

Conforme:

*Jayson D. Enclino*  
**JAYSON D. ENCLINO**

Signature over printed name of Supplier  
04-12-23

Date