

PURCHASE ORDER
PROVINCIAL GOVERNMENT OF CAMARINES NORTE

Supplier : **CLIENT D' ABORD ENTERPRISES CO.** P.O. No. : **23010160**
 Address : **Unit 3-G No. 22 Malingap St. Teachers Village West 4** Date : **03/29/23**
 Telephone No. : **0916-349-9928** Mode of Procurement : **SHOPPING**
 TIN : **451-407-179-000**

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **PSWDO** Delivery Term : **7Cb**
 Date of Delivery : **04-06-23** Payment Term : **FULL**

| Item No. | Quantity | Unit Issue | ITEM DESCRIPTION | Amount | |
|----------|----------|------------|---|-----------|------------|
| | | | | Unit Cost | Total Cost |
| 1 | 3 | piece | Calculator, Electronic, Heavy Duty 12 Digits | 300.00 | 900.00 |
| 2 | 4 | pack | Sticker Paper Satin, A4 JOY | 25.00 | 100.00 |
| 3 | 5 | pack | Specialy Paper, Letter, Ivory, 170 gsm, 10/pack | 76.00 | 380.00 |
| 4 | 5 | piece | Multi-Purpose Glue, White, 130 grams , WELLS | 80.00 | 400.00 |
| 5 | 1 | box | Envelop, Legal, Brown, 500/box | 800.00 | 800.00 |
| 6 | 34 | piece | Expanding Envelop with Elastic Band, Legal | 22.00 | 748.00 |
| 7 | 5 | pack | Expanding Folder, Legal, white | 14.00 | 70.00 |
| 8 | 15 | bottle | 003 Computer Ink-Black, EPSON | 130.00 | 1,950.00 |
| 9 | 15 | bottle | 003 Computer Ink-Magenta, EPSON | 130.00 | 1,950.00 |
| 10 | 15 | bottle | 003 Computer Ink-Cyan, EPSON | 130.00 | 1,950.00 |
| 11 | 15 | bottle | 003 Computer Ink-Yellow, EPSON | 130.00 | 1,950.00 |
| 12 | 25 | ream | Bond Paper, A11/Letter, 80 sgm, sub 24, 500/rm, HARD COPY | 300.00 | 7,500.00 |
| 13 | 17 | ream | Bond Paper, A14/Letter, 80 sgm, sub 24, 500/rm, HARD COPY | 400.00 | 6,800.00 |
| 14 | 16 | ream | Bond Paper, Long, 70 sgm, 500/rm, HARD COPY | 436.00 | 6,976.00 |
| 15 | 7 | roll | 2 inches Clear Tape (100m) | 76.00 | 532.00 |
| 16 | 10 | roll | 1 inches Double Sided Tape ½ x 10 m | 56.00 | 560.00 |
| 17 | 20 | box | Paper Fastener | 45.00 | 900.00 |
| 18 | 10 | box | Pencil, Lead with Eraser, 12/box, MONGOL 2 | 164.00 | 1,640.00 |
| 19 | 151 | piece | Ballpen Black, PANDA | 8.00 | 1,208.00 |
| 20 | 56 | piece | Gel. Pen .05 (Black), 10s, DONGA | 34.00 | 1,904.00 |
| 21 | 56 | piece | Gel. Pen .05 (Blue), 10s, DONGA | 34.00 | 1,904.00 |
| 22 | 53 | piece | Gel. Pen .05 (Red), 10s, DONGA | 34.00 | 1,802.00 |
| 23 | 13 | piece | Marker, Permanent Broad,HBW | 35.00 | 455.00 |
| 24 | 10 | piece | Marker, Whiteboard, HBW | 38.00 | 380.00 |
| 25 | 5 | piece | Stapler HD with Remover | 170.00 | 850.00 |
| 26 | 135 | piece | Correction Tape (72m) | 44.00 | 5,940.00 |
| 27 | 14 | pad | Stick On, 1.2 x 1 | 40.00 | 560.00 |
| 28 | 14 | pad | Stick On, 100s, 3 x 3 | 60.00 | 840.00 |
| 29 | 5 | piece | Scissors | 70.00 | 350.00 |
| 30 | 3 | piece | Puncher, Paper, Heavy Duty with Two Hole Guide | 240.00 | 720.00 |
| 31 | 48 | book | Record Book, 500 Pages, 8.5 x 11 inches | 146.00 | 7,008.00 |
| 32 | 20 | book | Record Book, 300 Pages, 8.5 x 11 inches | 100.00 | 2,000.00 |

for Office use

Total amount in words: **Sixty Two Thousand Twenty Seven Pesos Only** 62,027.00

In case of failure to deliver within the time specified above, penalty of one-tenth (1/10) of one (1) percent of every day of delay shall be imposed.

Very truly yours,

RICARTE R. PADILLA
Provincial Governor

Conforme:

Jayson D. Enclino
JAYSON D. ENCLINO

Signature over printed name of Supplier

03/30/23

Date