



Republic of the Philippines  
Province of Camarines Norte  
Daet

**NOTICE TO PROCEED**

**SOFIA P. CALMATEO**  
SOPHIE'S GENERALMERCHANDISE  
P-5, Bautista, Labo, Camarines Norte

Dear Madam:

The attached Contract/Agreement with **Purchase Order No. 23102647** having been approved, notice is hereby given to **SOPHIE'S GENERALMERCHANDISE** to proceed on the delivery of **Copier Machine**.

You are responsible to deliver the goods under the terms and conditions of Agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing copies in the space provided below.

Very truly yours,

**ENGR. JOSEPH V. ASCUTIA**  
Vice Governor

Conforme:

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**SOFIA P. CALMATEO**  
Owner

Date: 11-20-23