

BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON NOVEMBER 20, 2018, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2nd FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.

PRESENT:

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
MS. MERCEDES M. ALFUERTE, CPA	- Prov'l. Budget Officer/BAC Vice Chairperson
ENGR. EDEN F. BORJA, DPM	- Prov'l. Gen. Services Officer/BAC Member
ENGR. LEOPOLDO P. BADIOLA	- Prov'l. Env. & Nat. Res. Officer/BAC Member
ENGR. SAMSON C. LARGO	- Asst. Prov'l. Engineer/BAC Member
ENGR. ALMIRANTE A. ABAD	- Provl Agriculturist/Head, BAC Secretariat
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. MARIA CRISTINA Z. AREVALO	- SAO/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- A.O. V/Member, BAC Secretariat
MS. GINA B. RACELIS	- AO III/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Aide VI/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- P.S., PLO/ Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engr. IV/Head, BAC TWG
ENGR. JOHN MARVIL TOBIAS	- Engr. IV/Member, BAC TWG
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MR. URBANO C. LAGRIADA	- Observer, Kiwanis Club

ABSENT:

MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. DOLORES V. LOARES	- Admin. Officer III/ Member, BAC Secretariat
MS. AIZA P. NAPOLES	- AO III/Member, BAC Secretariat
MR. JOHN ALMAN BALON	- Admin Officer III/Member, BAC Secretariat
MR. GINO VILLAFRANCA	- Admin. Assist. II/Member, BAC TWG
MS. DONNA A. GUEVARRA	- EMS II/ Member, BAC TWG
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MS. JOANNE V. ENRIQUEZ	- P.S./Member, BAC TWG

PROCEEDINGS OF THE MEETING

The meeting was called to order at 2:00 P.M.

Atty. Don H. Culvera, Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Engr. Almirante A. Abad, Head BAC Secretariat made the roll call and informed the Chairperson that all Members of the Bids and Awards Committee were present, hence, there was a quorum.

Atty. Don H. Culvera inquired if the Notice for today's meeting has been sent to all the members, observer and concerned parties to which the Secretariat positively replied and presented the proof of notice for reference. Atty. Culvera acknowledged the presence of the prospective bidder.

Engr. Almirante A. Abad read before the body the agenda for the day, on motion made by Engr. Eden F. Borja, seconded by Engr. Engr. Samson C. Largo, both BAC Member the agenda has been approved.

Pre-bid Conference for Purchase Requests

On the Pre-Bid Conference for the following Purchase Requests, to wit:

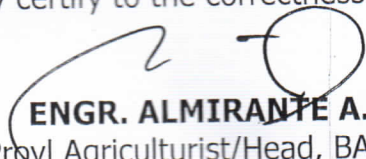
1. PR No. 18102419 – Drugs and Medicines
2. PR No. 18102456 – Laboratory Supplies for Laboratory Section Use

Atty. Don H. Culvera requested for a copy of the Purchase Requests and he inquired if there were prospective bidders for the aforesaid Purchase Requests and there was none. Regarding Purchase Request No. 18102419 – Drugs and Medicines, he informed the body that it was funded through the CNPH-Revolving Fund with an Approved Budget for the Contract of P1,743,000.00.

On Purchase Request No. 18102456 – Laboratory Supplies for Laboratory Section Use, Atty. Culvera informed the body that it was also funded through the CNPH-Revolving Fund with an Approved Budget for the Contract of P1,672,053.00 for Laboratory Supplies at the Camarines Norte Provincial Hospital. He further inquired if the Bid Documents was already downloaded to the Philgeps and the Technical Working Group affirmatively replied.

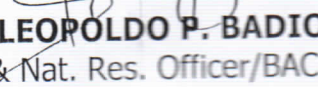
There being no other matters to be discussed the meeting was adjourned at 2:25 p.m.

I hereby certify to the correctness of the foregoing:



ENGR. ALMIRANTE A. ABAD
Prov'l Agriculturist/Head, BAC Secretariat

ATTESTED:


ENGR. SAMSON C. LARGO
Asst. Prov'l. Engineer/BAC Member


ENGR. LEOPOLDO P. BADIOLA
Prov'l. Env. & Nat. Res. Officer/BAC Member

ENGR. EDEN F. BORJA, DPM
Prov'l. General Services Officer/BAC Member


MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson


ATTY. DON H. CULVERA