

**BIDS AND AWARDS COMMITTEE**

**MINUTES OF THE MEETING OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON NOVEMBER 15, 2018, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2<sup>nd</sup> FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.**

**PRESENT:**

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|---------------------------------|---|
| ATTY. DON H. CULVERA            | - Provincial Legal Officer/BAC Chairperson      |
| MS. MERCEDES M. ALFUERTE, CPA   | - Prov'l. Budget Officer/BAC Vice Chairperson   |
| ENGR. LEOPOLDO P. BADIOLA       | - Prov'l. Env. & Nat. Res. Officer/BAC Member   |
| ENGR. SAMSON C. LARGO           | - Asst. Prov'l. Engineer/BAC Member             |
| ENGR. ALMIRANTE A. ABAD         | - Provl Agriculturist/Head, BAC Secretariat     |
| MS. MARIE FRANCIS L. CRISOSTOMO | - Admin. Officer V/Member, BAC Secretariat      |
| MS. NANCY U. HERNANDEZ          | - A.O. V/Member, BAC Secretariat                |
| MS. AIZA P. NAPOLES             | - AO III/Member, BAC Secretariat                |
| MS. SIMONETTE S. PANGO          | - Admin. Aide VI/Member, BAC Secretariat        |
| MS. VIRGINIA B. PELLEJA         | - P.S., PLO/ Member, BAC Secretariat            |
| ENGR. SAHLEE T. YANTO           | - Engr. IV/Head, BAC TWG                        |
| ENGR. KING ELISER PAPANGO       | - Project Evaluation Officer IV/Member, BAC TWG |
| MS. JOY LOURICE T. RODERNO      | - Admin. Asst. II/Member, BAC TWG               |

**PROSPECTIVE BIDDER**

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| MR. DANILO RADA | - Representative, Cereno Builders General Engineering & Building Contractor |
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**ABSENT:**

- |                               |   |
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| ENGR. EDEN F. BORJA, DPM      | - Provl. Gen. Services Officer/BAC Member     |
| MS. MAGDALENA B. TOLEDANA     | - PHRMO/Member, BAC Secretariat               |
| MS. MARIA CRISTINA Z. AREVALO | - SAO/Member, BAC Secretariat                 |
| MS. DOLORES V. LOARES         | - Admin. Officer III/ Member, BAC Secretariat |
| MR. JOHN ALMAN BALON          | - Admin Officer III/Member, BAC Secretariat   |
| MS. GINA B. RACELIS           | - AO III/Member, BAC Secretariat              |
| ENGR. JOHN MARVIL TOBIAS      | - Engr. IV/Member, BAC TWG                    |
| MR. GINO VILLAFRANCA          | - Admin. Assist. II/Member, BAC TWG           |
| MS. DONNA A. GUEVARRA         | - EMS II/ Member, BAC TWG                     |
| MS. JOANNE V. ENRIQUEZ        | - P.S./Member, BAC TWG                        |

**PROCEEDINGS OF THE MEETING**

The meeting was called to order at 2:00 P.M.

Atty. Don H. Culvera, Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Ms. Marie Francis L. Crisostomo, Member BAC Secretariat made the roll call and informed the Chairperson that four (4) Members of the Bids and Awards Committee were present out of five members, hence, there was a quorum.

Atty. Don H. Culvera, BAC Chairperson inquired if the Notice for today's meeting has been sent to all the members, observer and concerned parties to which the Secretariat positively replied and presented the proof of notice for reference. Atty. Culvera acknowledged the presence of the prospective bidder.

### **Pre-bid Conference for Purchase Request & Infrastructure Projects**

On the Pre-Bid Conference for the following Purchase Request and Infrastructure Projects, to wit:

1. PR No. 18102325 – Laboratory Supplies
2. Construction of Evacuation Center, Brgy. Villa Belen, Capalonga, Camarines Norte
3. Construction/Improvement of Mambalite Road, Brgy. Mambalite, Daet, Camarines Norte
4. Construction of Access Road (Phase I), Brgy. Mangcayo, Vinzons, Camarines Norte
5. Construction of Evacuation Center, Barangay Matoog-toog, Mercedes, Camarines Norte
6. Concreting of Villa San Isidro Road, Sta. Elena, Camarines Norte-Phase III, Brgy. Villa San Isidro, Sta. Elena, Camarines Norte

Atty. Don H. Culvera inquired if there were prospective bidder, Mr. Danilo Rada of Cereno Builders affirmatively responded. The Chairperson requested for a copy of the Purchase Request and Program of Works and he further asked regarding the Bid Documents to which Mrs. Joy Lourice Roderno replied that it can be downloaded from the Philgeps.

### **PR No. 18102325 – Laboratory Supplies**

Atty. Don H. Culvera informed the body that it was funded through the CNPH-Revolving Fund with an Amount Budget for the Contract of P1,504,884.00 for the purchase of Laboratory Supplies for Laboratory Section use.

Regarding the Pre-bid Conference for the Infrastructure Projects, Atty. Culvera requested Engr. Samson C. Largo to discuss some important details of the projects.

### **Construction of Evacuation Center, Brgy. Villa Belen, Capalonga, Camarines Norte**

Engr. Samson C. Largo said that it is funded through the LDRRMF-Special Trust Fund for 2018 with an Approved Budget for the Contract of P1,000,000.00 for the Construction of 6.00m x 8.00m evacuation center and the completion of the Works is required within 90 Calendar Days.

### **Construction/Improvement of Mambalite Road, Brgy. Mambalite, Daet, Camarines Norte**

Atty. Culvera inquired if there is already an existing road and Engr. Samson Largo responded positively. Engr. Largo discussed that the project is funded under Supplemental Budget No. 2 with an Approved Budget for the Contract of P7,475,059.00 for Concreting of 607.50LM x 6.0m x 0.20m road with 0.50 shoulder on both sides and completion of the work is 90 Calendar Days. Mr. Danilo Rada asked if it is a two (2) lane road and Engr. Largo positively responded

**Construction of Access Road (Phase I) Brgy. Mangcayo, Vinzons, Camarines Norte**

Engr. Largo explained that it is funded through the LDRRMF – Special Trust Fund, the Approved Budget for the Contract is P2,997,082.00 for the Construction of 3.00m width x 338.00lm x 0.15m thick Road: with 0.50m shoulder and construction of 233.22cu.m. riprap and grouted riprap on the right side only (Beginning at Sta. 0+000), Completion of the Project is 90 Calendar Days.

**Construction of Evacuation Center, Barangay Matoog-toog, Mercedes, Camarines Norte**

Engr. Largo said that it is also funded through the LDRRMF – Special Trust Fund with an Approved Budget for the Contract of P1,000,000.00 for the Construction of 13.20m x 10.00m Evacuation Center and required completion of the project is 60 Calendar Days.

**Concreting of Villa San Isidro Road, Sta. Elena, Camarines Norte-Phase III, Barangay Villa San Isidro, Sta. Elena, Camarines Norte**

Engr. Largo informed that it was funded through the FY 2018 OPAPP – PAMANA, the Approved Budget for the Contract is P19,599,997.01 for the Concreting of 800.0m x 5.00m Road and Construction of 648 In.m. grouted riprap lined canal each side and Completion of Works required is 91 Calendar Days.


There being no other matters to be discussed the meeting was adjourned at 2:40 p.m.

I hereby certify to the correctness of the foregoing:


  
**ENGR. ALMIRANTE A. ABAD**  
Prov'l Agriculturist/Head, BAC Secretariat

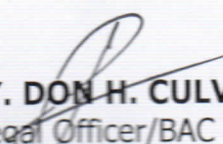
ATTESTED:

  
**ENGR. SAMSON C. LARGO**  
Asst. Prov'l. Engineer/BAC Member

  
**ENGR. LEOPOLDO P. BADIOLA**  
Prov'l. Env. & Nat. Res. Officer/BAC Member

(Absent)  
**ENGR. EDEN F. BORJA, DPM**  
Prov'l. General Services Officer/BAC Member

  
**MERCEDES M. ALFUERTE, CPA**  
Provincial Budget Officer/BAC Vice Chairperson

  
**ATTY. DON H. CULVERA**  
Provincial Legal Officer/BAC Chairperson