

**BIDS AND AWARDS COMMITTEE**

**MINUTES OF THE MEETING OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON NOVEMBER 6, 2018, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2<sup>nd</sup> FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.**

**PRESENT:**

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
ENGR. EDEN F. BORJA, DPM	- Provl. Gen. Services Officer/BAC Member
ENGR. LEOPOLDO P. BADIOLA	- Provl. Env. & Nat. Res. Officer/BAC Member
ENGR. SAMSON C. LARGO	- Asst. Provl. Engineer/BAC Member
ENGR. ALMIRANTE A. ABAD	- Provl Agriculturist/Head, BAC Secretariat
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- A.O. V/Member, BAC Secretariat
MS. AIZA P. NAPOLES	- AO III/Member, BAC Secretariat
MS. GINA B. RACELIS	- AO III/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Aide VI/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- P.S., PLO/ Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engr. IV/Head, BAC TWG
ENGR. JOHN MARVIL TOBIAS	- Engr. IV/Member, BAC TWG
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MS. JOANNE V. ENRIQUEZ	- P.S./Member, BAC TWG
MR. URBANO C. LAGRIADA	- Observer, Kiwanis Club
ENGR. ARJAY R. VILLAFUERTE	- Rep. Radio Pilipinas – End User

**BIDDERS:**

MR. EMMAN GALLARDO	- Rep. EUS Construction
MR. DANILO RADA	- Rep. Cereno Builders
ENGR. JESSICA ABAÑO	- Rep. AJC Builders

**ABSENT:**

MS. MERCEDES M. ALFUERTE, CPA	- Provl. Budget Officer/BAC Vice Chairperson.
MS. MARIA CRISTINA Z. AREVALO	- SAO/Member, BAC Secretariat
MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. DOLORES V. LOARES	- Admin. Officer III/ Member, BAC Secretariat
MR. JOHN ALMAN BALON	- Admin Officer III/Member, BAC Secretariat
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MR. GINO VILLAFRANCA	- Admin. Assist. II/Member, BAC TWG
MS. DONNA A. GUEVARRA	- EMS II/ Member, BAC TWG

**PROCEEDINGS OF THE MEETING**

The meeting was called to order at 2:00 P.M.

Atty. Don H. Culvera, Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Engr. Almirante A. Abad, Head BAC Secretariat made the roll call and informed the Chairperson that four (4) Members of the Bids and Awards Committee were present out of five members, hence, there was a quorum.

Atty. Don H. Culvera, BAC Chairperson inquired if the Notice for today's meeting has been sent to all the members, observer and concerned parties to which the Secretariat positively replied and presented the proof of notice for reference.

### **Pre-bid Conference for Infrastructure Project**

On the Pre-Bid Conference Atty. Don H. Culvera inquired if there were prospective bidders for the following Infrastructure Projects, viz:

1. Capalonga Medicare and Community Hospital Improvement, Capalonga, Camarines Norte
2. Construction of Barangay Road, Brgy. Tulay na Lupa, Labo, Camarines Norte
3. Construction of Evacuation Center (Phase I), Barangay Salvacion, Sta. Elena, Camarines Norte
4. Construction of Barangay Road, Brgy. Larap, Jose Panganiban, Camarines Norte

and the prospective bidders responded positively, the Chairperson further acknowledged their presence. Atty. Culvera delegated the discussion of the said particular projects to Engr. Sahlee T. Yanto, Head of the Technical Working Group:

#### **1. Capalonga Medicare and Community Hospital Improvement**

Engr. Yanto explained that the project is funded by DOH ROV Trust Fund with an Approved Budget for the Contract of P5,911,308.71 for the Construction of two (2) Storey Building (166.40 sq.m.); repair of ceiling (hall way); re-painting of old building and construction of pavement. Atty. Culvera inquired regarding the status of the fund to which Engr. John Marvil Tobias responded that it is already downloaded to the Provincial Government.

#### **2. Construction of Barangay Road, Brgy. Tulay na Lupa, Labo, Camarines Norte**

Engr. Yanto informed that it was funded through Supplemental Budget No. 2, the Approved Budget for the Contract is P4,992,608.00 for the Concreting of 2,866.60m<sup>2</sup> Barangay Road and the completion of work is 90 Calendar Days

#### **3. Construction of Evacuation Center (Phase I), Barangay Salvacion, Sta. Elena, Camarines Norte**

Engr. Yanto informed that it was funded under the Local Disaster Risk Reduction Management Fund for CY 2018 with an ABC of P1,984,465.00 for the construction of 15.00m x 20.00m evacuation center.

#### **4. Construction of Barangay Road, Barangay Larap, Jose Panganiban, Camarines Norte**

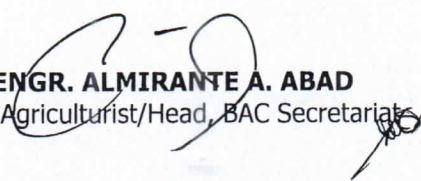
Engr. Yanto informed that it was funded under Supplemental Budget No. 2, the Approved Budget for the Contract is P9,972,735.00, Description of the Project is Concreting of 5.0m x 1,048.50m Barangay Road. Mr. Danilo Rada, prospective bidder inquired regarding the thickness of the project and Engr. Yanto replied that the thickness is .15m.

Atty. Culvera inquired if there is any other matter to be clarified and there was none.



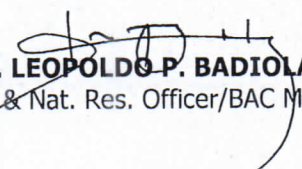
There being no other matters to be discussed the meeting was adjourned at 2:40 p.m.

I hereby certify to the correctness of the foregoing:

  
**ENGR. ALMIRANTE A. ABAD**  
Prov'l Agriculturist/Head, BAC Secretariat

ATTESTED:

  
**ENGR. SAMSON C. LARGO**  
Asst. Prov'l. Engineer/BAC Member

  
**ENGR. LEOPOLDO P. BADIOLA**  
Prov'l. Env. & Nat. Res. Officer/BAC Member

  
**ENGR. EDEN F. BORJA, DPM**  
Prov'l. General Services Officer/BAC Member

(Absent)  
**MERCEDES M. ALFUERTE, CPA**  
Provincial Budget Officer/BAC Vice Chairperson

  
**ATTY. DON H. CULVERA**  
Provincial Legal Officer/BAC Chairperson