

Republic of the Philippines
PROVINCE OF CAMARINES NORTE

BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON JUNE 18, 2020, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2nd FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.

PRESENT:

MS. MERCEDES M. ALFUERTE, CPA	- Provincial Budget Officer/BAC Vice Chairperson
ENGR. EDEN F. BORJA, DPM	- Provincial General Services Officer/BAC Member
ENGR. LEOPOLDO P. BADIOLA	- Provincial Env. & Nat. Res. Officer/BAC Member
ENGR. JOHN MARVIL S. TOBIAS	- Provincial Engineer/BAC Member
ENGR. ALMIRANTE A. ABAD	- Provincial Agriculturist/Head, BAC Secretariat
MS. AMYLYN R. DY	- Supervising Admin. Officer/Member, BAC Secretariat
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- Admin. Officer V/Member, BAC Secretariat
MS. GINA B. RACELIS	- Admin. Officer III/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Aide VI/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- Process Server/Member, BAC Secretariat
MR. EDGAR Y. RAMOS	- Utility Worker I/Member, BAC Secretariat
MS. DONNA A. GUEVARRA	- Environmental Mgt. Specialist II/ Member, BAC TWG

OTHERS PRESENT:

MS. LARA MAE P. BAPTISMA	- DILG Representative
ENGR. SAMANTHA O. IBASCO	- DILG Representative
MR. OLIVER S. CORONADO	- Marketing Consultant, Equator Energy Corporation

ABSENT:

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. DOLORES V. LOARES	- Supervising Admin. Officer/Member, BAC Secretariat
MS. MARIA CRISTINA Z. AREVALO	- Supervising Admin. Officer/Member, BAC Secretariat
MS. JOANNE E. SERRANO	- Private Secretary II/Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engineer IV/Head, BAC TWG
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MR. JOHN ALMAN N. BALON	- Supervising Admin. Officer/Member, BAC TWG
ENGR. MARK WILSON M. TORRES	- Engineer III/Member, BAC TWG
MS. AIZA P. NAPOLES	- Admin. Officer III/Member, BAC TWG
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MR. GINO VILLAFRANCA	- Admin. Asst. II/Member, BAC TWG

PROCEEDINGS OF THE MEETING

The meeting was called to order at 2:00 P.M.

Ms. Mercedes M. Alfuerde, Vice Chairperson of the Bids and Awards Committee presided the meeting as Atty. Don H. Culvera, Chairperson is also presiding another equally important meeting being tasked by the Honorable Governor. The Secretariat recorded the minutes thereof.

Engr. Almirante A. Abad, Head BAC Secretariat made the roll call and informed the Vice Chairperson that four (4) out of five (5) Members of the Bids and Awards Committee were present, hence, there was a quorum. Ms. Alfurte further acknowledged the presence of Ms. Lara Mae P. Baptisma and Engr. Samantha O. Ibasco, DILG representatives and Mr. Oliver S. Coronado, Marketing Consultant of Equator Energy Corporation.

Item No. 7. Business of the Day

a. Pre-bid Conference for the following:

a.1 Rehabilitation of Solar Streetlights Cory Aquino Boulevard, Camarines Norte

Ms. Mercedes M. Alfurte inquired if there were prospective bidder/s for the aforesaid Infrastructure Project and Mr. Oliver S. Coronado signified his intention to bid. Ms. Alfurte requested Engr. John Marvil S. Tobias to explain the requirements, terms and conditions stipulated in the bidding documents, eligibility requirements and the technical and financial components of the said Infrastructure Project.

Engr. Tobias clarified and explained the requirements, terms and conditions stipulated in the Invitation to Bid, to wit:

1. The Provincial Government of Camarines Norte through the General Fund 2020 intends to apply the sum of Four Million Eight Hundred Sixty-One Thousand Five Hundred Ninety-Seven Pesos (P4,861,597.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Rehabilitation of Solar Streetlights, Cory Aquino Boulevard, Camarines Norte. Completion of works is required for 75CD.
2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of the Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents, specifically, in Section II. Instruction to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizens/sole proprietorships, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m., Monday to Friday.

7. A complete set of Bidding Documents may be acquired by interested bidders on June 9 – June 30, 2020 at the Bids and Awards Committee, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
8. Bids must be duly received by the BAC Secretariat in the address indicated in the ITB on or before June 30, 2020, 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
9. Bid opening shall be on June 30, 2020, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

Engr. Tobias also discussed the eligibility requirements, the technical and financial components of the contract to be bid such as:

1. Eligibility Requirements and Technical Documents:
 - DTI/SEC/CDA Registration
 - Mayor's permit from principal place of business
 - Statement of all ongoing and completed contracts/projects including awarded but not yet started (supported by documents, such as notice of award, contract, notice to proceed and Certificate of Acceptance and Completion)
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR
 - Audited Financial Statement stamped "received" by the BIR
 - NFCC Computation at least equal to ABC or Credit Line Commitment from a universal or commercial bank (10% of ABC)
 - Valid Joint Venture Agreement (JVA) in the case joint venture is already existing. In the absence of JVA duly notarized statements from all potential joint venture partners that they will enter into and abide by the provision of the JVA (if applicable)
 - PhilGEPS Registration Certificate
2. Bid Security
3. Technical Specifications
4. Omnibus Sworn Statement
5. Other documents

Ms. Alfuerte asked for any queries or clarifications, Mr. Oliver S. Coronado, Marketing Consultant of Equator Energy Corporation inquired on the area of Cory Aquino Boulevard where the Streetlights will be replaced to which Engr. Tobias responded that on the portion of Talisay.

Mr. Coronado also asked if they will be using the same poles and Engr. Tobias affirmatively replied except if the foundation of the pole warrants repair.

Lastly, Mr. Coronado made a query if it is alright that the completion of work for 75 poles which requires 75CD will be shortened. Engr. Tobias replied that completion of work earlier than the required calendar days is good.

a.2 Construction of Potable Water System, Brgy. Kanapawan, Labo, Camarines Norte

Ms. Mercedes M. Alfurte inquired if there were prospective bidder/s for the aforesaid Infrastructure Project and there was none but still Ms. Alfurte requested Engr. John Marvil S. Tobias to explain the requirements, terms and conditions stipulated in the bidding documents, eligibility requirements and the technical and financial components of the said Infrastructure Project.

Engr. Tobias clarified and explained the requirements, terms and conditions stipulated in the Invitation to Bid, to wit:

1. The Provincial Government of Camarines Norte through the 20% Development Fund 2019 intends to apply the sum of Four Million Nine Hundred Eighty-eight Thousand One Hundred Seventy-Five Pesos (P4,988,175.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Construction of Potable Water System, Brgy. Kanapawan, Labo, Camarines Norte. Completion of works is required for 90CD.
2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of the Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents, specifically, in Section II. Instruction to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizens/sole proprietorships, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m., Monday to Friday.
7. A complete set of Bidding Documents may be acquired by interested bidders on June 9 – June 30, 2020 at the Bids and Awards Committee, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System

(PhilGEPS), provided that the bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

8. Bids must be duly received by the BAC Secretariat in the address indicated in the ITB on or before June 30, 2020, 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
9. Bid opening shall be on June 30, 2020, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

Engr. Tobias also discussed the same eligibility requirements, the technical and financial components of the contract to be bid.

a.3 Construction/Improvement of Barangay Road (Phase II), Brgy, Tabas, Paracale, Camarines Norte

Ms. Mercedes M. Alfurte inquired if there were prospective bidder/s for the aforesaid Infrastructure Project and there was none but still Ms. Alfurte requested Engr. John Marvil S. Tobias to explain the requirements, terms and conditions stipulated in the bidding documents, eligibility requirements and the technical and financial components of the said Infrastructure Project.

Engr. Tobias clarified and explained the requirements, terms and conditions stipulated in the Invitation to Bid, to wit:

1. The Provincial Government of Camarines Norte through the Performance Challenge Fund CY 2020 intends to apply the sum of Four Million Five Hundred Thousand Pesos (P4,500,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Concreting of 330.04LM x 5.0m x 0.20m with 1.0m shoulders on both sides. Completion of works is required for 36CD.
2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of the Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents, specifically, in Section II. Instruction to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizens/sole proprietorships, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m., Monday to Friday.
7. A complete set of Bidding Documents may be acquired by interested bidders on June 9 – June 30, 2020 at the Bids and Awards Committee, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
8. Bids must be duly received by the BAC Secretariat in the address indicated in the ITB on or before June 30, 2020, 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
9. Bid opening shall be on June 30, 2020, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

Engr. Tobias also discussed the same eligibility requirements, the technical and financial components of the contract to be bid.

There being no other matters to be discussed the pre-bid conference ends at 2:40 p.m.

I hereby certify to the correctness of the foregoing:


ENGR. ALMIRANTE A. ABAD
 Provincial Agriculturist/Head, BAC Secretariat

ATTESTED:


ENGR. JOHN MARVIL S. TOBIAS
 Provincial Engineer/BAC Member


ENGR. LEOPOLDO P. BADIOLA
 Prov'l. Env. & Nat. Res. Officer/BAC Member


ENGR. EDEN F. BORJA, DPM
 Prov'l. General Services Officer/BAC Member


MERCEDES M. ALFUERTE, CPA
 Provincial Budget Officer/BAC Vice Chairperson

(absent)
ATTY. DON H. CULVERA
 Provincial Legal Officer/BAC Chairperson