

Republic of the Philippines
Province of Camarines Norte

BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON MAY 16, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2nd FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.

PRESENT:

MS. MERCEDES M. ALFUERTE, CPA	- Provincial Budget Officer/BAC Vice Chairperson
ENGR. EDEN F. BORJA, DPM	- Provincial Gen. Services Officer/BAC Member
ENGR. LEOPOLDO P. BADIOLA	- Provincial Env. & Nat. Res. Officer/BAC Member
ENGR. ALMIRANTE A. ABAD	- Provincial Agriculturist/Head, BAC Secretariat
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- Admin. Officer V/Member, BAC Secretariat
MS. AMYLYN R. DY	- SAO/Member, BAC Secretariat
MS. GINA B. RACELIS	- Admin. Officer III/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- Process Server/ Member, BAC Secretariat
MR. EDGAR Z. RAMOS	- Utility Worker I/Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engineer IV/Head, BAC TWG
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MR. JOHN ALMAN BALON	- SAO/Member, BAC TWG
ENGR. MARK WILSON M. TORRES	- Engineer III/Member, BAC TWG
MS. DONNA A. GUEVARRA	- EMS II/ Member, BAC TWG
MR. URBANO C. LAGRIADA	- Kiwanis Club of Daet
MS. JOANNE C. BARDON	- End User Rep., CNPH
ME. JOB C. ORMILLO	- End User Rep., PDRRMO

BIDDER:

MS. MELINDA BELTRAN	- Rep., Cam Sur Multi-purpose Coop. (CMPC)
---------------------	--

ABSENT:

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
ENGR. JOHN MARVIL S. TOBIAS	- Provincial Engineer/BAC Member
MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. MARIA CRISTINA Z. AREVALO	- SAO/Member, BAC Secretariat
MS. DOLORES V. LOARES	- SAO/Member, BAC Secretariat
MS. JOANNE E. SERRANO	- Private Secretary II/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Asst. II (Clerk IV)/Member, BAC Secretariat
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MS. AIZA P. NAPOLES	- Admin. Officer III/Member, BAC TWG
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MR. GINO VILLAFRANCA	- Admin. Assist. II/Member, BAC TWG

PROCEEDINGS OF THE MEETING

The meeting was called to order at 2:00 P.M.

Mrs. Mercedes M. Alfuerde, Vice-Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Engr. Almirante A. Abad, Head, BAC Secretariat made the roll call and informed the Vice-Chairperson that three (3) out of five (5) Members of the Bids and Awards Committee were present, hence, there was a quorum.

Item No. 7. Business of the Day

a. Pre-bid Conference for the following Purchase Requests and Infrastructure Projects:

- a.1 PR No. 19041162 – Supply and Delivery of One (1) unit 2.5 L 4x4 VL 6MT Vehicle
- a.2 PR No. 19041131 – Supply and Delivery of 758 Sacks Commercial Rice, 50 kgs.
- a.3 Construction/Road Upgrading of Daet-San Lorenzo Ruiz Road (Phase 4), San Lorenzo Ruiz, Camarines Norte
- a.4 Construction of Potable Water Supply System, Brgy. Pinagtigasan, Vinzons, Camarines Norte

Mrs. Alfuerte inquired if there were prospective bidders for the aforesaid Purchase Requests and Infrastructure Projects and Ms. Melinda Beltran responded, Rep. of Camarines Sur Multi-purpose Cooperative.

Mrs. Alfuerte requested the TWG to clarify and explain the requirements, terms and conditions stipulated in the bidding documents. Likewise, to discuss the eligibility requirements and the technical and financial components of the Purchase Requests and Infrastructure Projects subject for Pre-bid.

Engr. Sahlee T. Yanto, Head, TWG clarified and explained the requirements, terms, and conditions stipulated in the Invitation to Bid for the following:

a.1 PR No. 19041162 – Supply and Delivery of One (1) unit 2.5 L 4x4 VL 6MT Vehicle is funded through the Special Trust Fund CY 2018 & Special Trust Fund 2016 with the Approved Budget for the Contract (ABC) of One Million Seven Hundred Thousand Pesos (P1,700,000.00) for payment under the contract for PR No. 19041162 – Supply and Delivery of One (1) unit 2.5 L 4x4 VL 6MT Vehicle (RDNA Vehicle).

1. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The specification of the One (1) unit 2.5 L 4x4 VL 6MT Vehicle (RDNA Vehicle) are the following:

25 Liter DDTi, 4-cylinder, DOHC, 16-valve, Diesel Engine
Common Road Direct Injection (CRDI) Variable Turbo Charge (VGS)
18 alloy wheel, roof rails and 360 all around view camera
Independent double wishbone with coil spring and stabilizer
from suspension and 5-link suspension, shock absorber and coil
spring with stabilizer rear suspension
6 Speed Manual Drive TRANSMISSION
Dimension: 5,255 mm, Max. Length 1,850 mm, Max. Height
and 1,795 mm Width
Ventilated Disc Front Brakes and Drum Rear
Premium LEATHER Seat Materials with Zero Gravity Seats
Multi-reflector Halogen Headlamps WITH DRI.
MONITOR/Timer MP3/AUX/USB iPod Connectivity

of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. A complete set of Bidding Documents may be acquired by interested bidders on May 7-30, 2019 at the Bids and Awards Committee, 2nd Floor, Provincial Capitol Building Daet, Camarines Norte and upon payment of the applicable fee for Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the bidders shall pay the applicable fee for Bidding Documents not later than the submission of their bids.
7. Bids must be duly received by the BAC Secretariat at the address indicated in the ITB on or before May 30, 2019 at 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
8. Bid opening shall be on May 30, 2019, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

She also discussed the eligibility requirements, the technical and financial components of the contract to be bid such as:

1. Eligibility Requirements and Technical Documents:
 - DTI/SEC/CDA Registration
 - Mayor's permit from principal place of business
 - Statement of all ongoing and completed contracts/projects including awarded but not yet started (supported by documents, such as notice of award, contract, notice to proceed and Certificate of Acceptance and Completion)
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR
 - Audited Financial Statement stamped "received" by the BIR
 - NFCC Computation at least equal to ABC or Credit Line Commitment from a universal or commercial bank (10% of ABC)
 - Valid Joint Venture Agreement (JVA) in the case joint venture is already existing. In the absence of JVA duly notarized statements from all potential joint venture partners that they will enter into and abide by the provision of the JVA (if applicable)
 - PhilGEPS Registration Certificate
2. Bid Security
3. Technical Specifications
4. Omnibus Sworn Statement
5. Other Documents

a.2 PR No. 19041131 – Supply and Delivery of 758 Sacks of Commercial Rice, 50 kgs.
is funded through LDRRMF Trust Fund CY 2019 with the Approved Budget for the Contract (ABC)

of One Million Six Hundred Sixty-Seven Thousand Six Hundred Pesos (P1,667,600.00) to payment under the contract for PR No. 19041131 – Supply and Delivery of 758 Sacks Commercial Rice, 50 kgs.

1. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. Delivery of Goods is required upon receipt of Purchase Order/Notice to Proceed. Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
4. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. A complete set of Bidding Documents may be acquired by interested bidders on May 7-30, 2019 at the Bids and Awards Committee, 2nd Floor, Provincial Capitol Building Daet, Camarines Norte and upon payment of the applicable fee for Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the bidders shall pay the applicable fee for Bidding Documents not later than the submission of their bids.
6. Bids must be duly received by the BAC Secretariat at the address indicated in the ITB on or before May 30, 2019 at 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
7. Bid opening shall be on May 30, 2019, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

After which, Ms. Melinda Beltran of Camarines Sur Multi-purpose Cooperative asked about the kind/type of rice, delivery period and place of delivery. Mrs. Alfuerie replied that it is a commercial rice, delivery of goods is required thirty (30) calendar days upon receipt of Purchase Order/Notice to Proceed and the winning bidder will be informed where to deliver the goods.

Ms. Beltran also asked about the Bid Docs and Engr. Sahlee T. Yanto replied that it is downloadable at PhilGEPs and payment of the fee will be made at the Provincial Treasurer's Office upon submission of their bid.

a.3 CONSTRUCTION/UPGRADING OF DAET-SAN LORENZO RUIZ ROAD (PHASE 4) SAN LORENZO RUIZ, CAMARINES NORTE is funded through SB# 1 CY 2019 with Approved Budget for the Contract (ABC) of Four Million Nine Hundred Ninety-Two Thousand Eight Hundred Seventy One Pesos (P4,992,871.00) for the Concreting of 386LM x 6.10m x 0.20m provincial road with 1.0m shoulder on both sides with riprap and grouted riprap. Completion of the Works is required 90CD.

1. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. Bidders must have completed and SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents, specifically, in Section II, Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
4. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. A complete set of Bidding Documents may be acquired by interested bidders on May 7-30, 2019 at the Bids and Awards Committee, 2nd Floor, Provincial Capitol Building Daet, Camarines Norte and upon payment of the applicable fee for Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P5,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the bidders shall pay the applicable fee for Bidding Documents not later than the submission of their bids.
6. Bids must be duly received by the BAC Secretariat at the address indicated in the ITB on or before May 30, 2019 at 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
7. Bid opening shall be on May 30, 2019, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

Likewise, the same eligibility requirements, technical and financial components of the contract to be bid as enumerated above were also discussed.

a.4 CONSTRUCTION OF POTABLE WATER SUPPLY SYSTEM, BRGY. PINAGTIGASAN, VINZONS, CAMARINES NORTE is funded through 20% Development Fund CY 2019 with Approved Budget for the Contract (ABC) of Four Million Nine Hundred Seventy-Five Thousand Eight Hundred Thirty-Six & 68/100 Pesos (P4,975,836.68) for the Development/Rehab of Water Source, Construction of Three (3) units Ground Reservoir, 3.540LM Transmission Line, 2.280LM Distribution Line and Installation of 32 Units Communal Faucets. Completion of Works is required 150CD.

The same requirements, terms and conditions stipulated in the Invitation to Bid and enumerated above were discussed by Engr. Yanto.

Likewise, the same eligibility requirements, technical and financial components of the contract to be bid as enumerated above were also discussed.

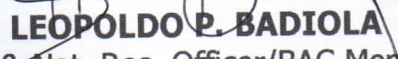
There being no other matters to be discussed the pre-bid conference ends 2:40 p.m.

I hereby certify to the correctness of the foregoing:

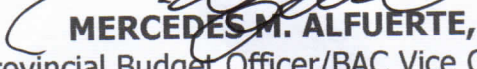

ENGR. ALMIRANTE A. ABAD
Provincial Agriculturist/Head, BAC Secretariat

ATTESTED:

(absent)
ENGR. JOHN MARVIL S. TOBIAS
Provincial Engineer/BAC Member


ENGR. LEOPOLDO P. BADIOLA
Prov'l. Env. & Nat. Res. Officer/BAC Member


ENGR. EDEN F. BORJA, DPM
Prov'l. General Services Officer/BAC Member


MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson

(absent)
ATTY. DON H. CULVERA
Prov'l. Legal Officer/BAC Chairperson