

BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON APRIL 2, 2020, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2nd FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.

PRESENT:

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
MS. MERCEDES M. ALFUERTE, CPA	- Provincial Budget Officer/BAC Vice Chairperson
ENGR. EDEN F. BORJA, DPM	- Provincial General Services Officer/BAC Member
ENGR. LEOPOLDO P. BADIOLA	- Provincial Env. & Nat. Res. Officer/BAC Member
ENGR. ALMIRANTE A. ABAD	- Provincial Agriculturist/Head, BAC Secretariat
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- Admin. Officer V/Member, BAC Secretariat
MS. GINA B. RACELIS	- Admin. Officer III/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Aide VI/Member, BAC Secretariat
MR. EDGAR Z. RAMOS	- Utility Worker I/Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engineer IV/Head, BAC TWG
MR. JOHN ALMAN N. BALON	- Supervising Admin. Officer/Member, BAC TWG
ENGR. MARK WILSON M. TORRES	- Engineer III/Member, BAC TWG
MS. DONNA A. GUEVARRA	- Environmental Mgt. Specialist II/ Member, BAC TWG

ABSENT:

ENGR. JOHN MARVIL S. TOBIAS	- Provincial Engineer/BAC Member
MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. AMYLYN R. DY	- Supervising Admin. Officer/Member BAC Secretariat
MS. MARIA CRISTINA Z. AREVALO	- Supervising Admin. Officer/Member, BAC Secretariat
MS. DOLORES V. LOARES	- Admin. Officer III/Member, BAC Secretariat
MS. JOANNE E. SERRANO	- Private Secretary II/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- Process Server/Member, BAC Secretariat
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MS. AIZA P. NAPOLES	- Admin. Officer III/Member, BAC TWG
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MR. GINO VILLAFRANCA	- Admin. Asst. II/Member, BAC TWG

PROCEEDINGS OF THE MEETING

The meeting was called to order at 2:00 P.M.

Atty. Don H. Culvera, Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Engr. Almirante A. Abad, Head BAC Secretariat made the roll call and informed the Chairperson that four (4) out of five (5) Members of the Bids and Awards Committee were present, hence, there was a quorum.

Item No. 7. Business of the Day

a. Pre-bid conference for the following:

- a.1. Construction of Barangay Road, Brgy. Gumaus, Paracale, Camarines Norte
- a.2. Construction of Barangay Road, Brgy. Pag-asa, Labo, Camarines Norte
- a.3. Access Road Barangay San Roque, Capalonga, Camarines Norte
- a.4. Access Road Barangay Villa Aurora, Capalonga, Camarines Norte
- a.5. Construction of Barangay Road, Brgy. Iberica, Labo-San Vicente, Camarines Norte
- a.6. Construction of Barangay Road, Brgy. Malaya, Labo, Camarines Norte
- a.7. Construction of Barangay Road, Brgy. Binanuaan-San Nicolas, Talisay, Camarines Norte

Atty. Don H. Culvera inquired if there were prospective bidders for the aforesaid Infrastructure Projects and there was none. He requested the Technical Working Group to explain the requirements, terms and conditions stipulated in the bidding documents, eligibility requirements and the technical and financial components of the said Infrastructure Projects.

Engr. Sahlee T. Yanto, Head TWG clarified and explained the requirements, terms and conditions stipulated in the Invitation to Bid, to wit:

a.1. Construction of Barangay Road, Brgy. Gumaus, Paracale, Camarines Norte

1. The Provincial Government of Camarines Norte through the 20% Development Fund 2020 intends to apply the sum of Ten Million Pesos (P10,000,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Concreting of 620.60m x 4.00m x 0.15 with 0.50 shoulder, construction of stone masonry and rehabilitation of footbridge on both sides barangay road. Completion of Works is required for 90 CD.
2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents specifically, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m.
7. A complete set of Bidding Documents may be acquired by interested bidders on March 24 - April 14, 2020 at the Bids and Awards Committee, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (P10,000.00). It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
8. Bids must be duly received by the BAC Secretariat in the address indicated in the ITB on or before April 14, 2020, 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
9. Bid opening shall be on April 14, 2020, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

Engr. Yanto also discussed the eligibility requirements, the technical and financial components of the contract to be bid for the said Infrastructure Project, viz:

1. Eligibility Requirements and Technical Documents:
 - DTI/SEC/CDA Registration
 - Mayor's permit from principal place of business
 - Statement of all on-going and completed contracts/projects including awarded but not yet started (supported by documents, such as notice of award, contract, notice to proceed and Certificate of Acceptance and Completion)
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR
 - Audited Financial Statement stamped "received" by the BIR
 - NFCC Computation at least equal to ABC or Credit Line Commitment from a universal or commercial bank (10% of ABC)
 - Valid Joint Venture Agreement (JVA) in the case joint venture is already existing. In the absence of JVA duly notarized statements from all potential joint venture partners that they will enter into and abide by the provision of the JVA (if applicable)
 - Philgeps Registration Certificate
2. Bid Security
3. Technical Specifications
4. Omnibus Sworn Statement
5. Other documents

a.2. Construction of Barangay Road, Brgy. Pag-asa, Labo, Camarines Norte

1. The Provincial Government of Camarines Norte through the 20% Development Fund 2020 intends to apply the sum of Nine Million Eight Hundred Thirty Thousand Fifty-Seven Pesos (P9,830,057.00) being the Approved Budget for the Contract (ABC) to

payments under the contract for the Concreting of 660.00LM x 5.00m x 0.20m barangay road with 0.50m shoulder on both sides. Completion of Works is required for 115 CD.

2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents specifically, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m.
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8. Bids must be duly received by the BAC Secretariat in the address indicated in the ITB on or before April 14, 2020, 1:30 p.m. All bids must be accompanied by a bid security in any of acceptable forms and in the amount stated in ITB Clause 18.
9. Bid opening shall be on April 14, 2020, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

Engr. Yanto also discussed the same eligibility requirements, the technical and financial components of the contract to be bid for the said Infrastructure Project.

a.3. Access Road Barangay San Roque, Capalonga, Camarines Norte

1. The Provincial Government of Camarines Norte through the LDRRMF 2020 intends to apply the sum of Nine Million Nine Hundred Eighty Five Thousand Eight Hundred

Twenty Pesos (P9,985,820.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Concreting of 698.00LM x 5.00m x 0.20m barangay road with 1.00m shoulder on both sides barangay road. Completion of Works is required for 100 CD.

2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents specifically, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m.
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9. Bid opening shall be on April 14, 2020, 2:00 p.m. at Bids and Awards Committee Office, 2nd Floor, Provincial Capitol Building, Daet, Camarines Norte. Bids will be opened in the presence of the bidder's representatives who choose to attend. Late bids shall not be accepted.

Engr. Yanto also discussed the same eligibility requirements, the technical and financial components of the contract to be bid for the said Infrastructure Project.

a.4. Access Road Barangay Villa Aurora, Capalonga, Camarines Norte

1. The Provincial Government of Camarines Norte through the LDRRMF 2020 intends to apply the sum of Nine Million Nine Hundred Eighty Nine Thousand Six Hundred Six

Pesos (P9,989,606.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Concreting of 777.42LM x 5.00m x 0.20m barangay road with 1.00m shoulder on both sides barangay road. Completion of Works is required for 105 CD.

2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents specifically, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
5. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m.
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Engr. Yanto also discussed the same eligibility requirements, the technical and financial components of the contract to be bid for the said Infrastructure Project.

a.5 Construction of Barangay Road, Brgy. Iberica, Labo-San Vicente, Camarines Norte

1. The Provincial Government of Camarines Norte through the 20% Development Fund 2020 intends to apply the sum of Nine Million Nine Hundred Fifty Eight Thousand Five Hundred Eighteen Pesos (P9,958,518.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Construction of 221.50m x 5.0m barangay road with 3-Barrels (3.0 x 3.0) RCBC and 30 LM River Control, Reblocking 204.5m x 5.0m barangay road. Completion of Works is required for 150 CD.
2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents specifically, in Section II. Instructions to Bidders.
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5. Bidding is restricted to Filipino Citizen/sole proprietorship, cooperatives and partnerships or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. Interested bidders may obtain further information from the Provincial Government of Camarines Norte and inspect the Bidding Documents at the address indicated in the ITB from 8:00 a.m. to 5:00 p.m.
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Engr. Yanto also discussed the same eligibility requirements, the technical and financial components of the contract to be bid for the said Infrastructure Project.

a.6. Construction of Barangay Road, Brgy. Malaya, Labo, Camarines Norte

1. The Provincial Government of Camarines Norte through the 20% Development Fund 2020 intends to apply the sum of Nine Million Nine Hundred Ninety Five Thousand Nine Hundred Thirty Seven Pesos & 38/100 (P9,995,937.38) being the Approved Budget for the Contract (ABC) to payments under the contract for the Construction of 470LM x 0.20m thk x 5.00m width full lane, 113LM half lane and 48.8LM x 0.20 thk 3.20m width, w/o 0.50m shoulder both side. Completion of Works is required for 90 CD.
2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents specifically, in Section II. Instructions to Bidders.
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Engr. Yanto also discussed the same eligibility requirements, the technical and financial components of the contract to be bid for the said Infrastructure Project.

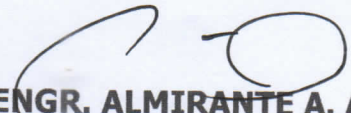
a.7. Construction of Barangay Road, Brgy. Binanuaan-San Nicolas, Talisay, Camarines Norte

1. The Provincial Government of Camarines Norte through the 20% Development Fund 2020 intends to apply the sum of Nine Million Nine Hundred Seven Three Thousand Five Hundred Twenty Eight Pesos (P9,973,528.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Upgrading of 900.00LM x 5.0m barangay road with 3-Barrels (3.0 x 3.0) RCBC and 30 LM River Control, Reblocking barangay road. Completion of Works is required for 95 CD.
2. Bid received in excess of the ABC shall be automatically rejected at bid opening.
3. Bidders must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. Provided, however, that contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB. The description of an eligible bidder will be determined in the Bidding Documents specifically, in Section II. Instructions to Bidders.
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Engr. Yanto also discussed the same eligibility requirements, the technical and financial components of the contract to be bid for the said Infrastructure Project.

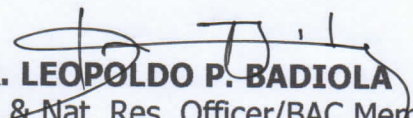
There being no other matters to be discussed the meeting was adjourned at 2:50 p.m.


I hereby certify to the correctness of the foregoing:

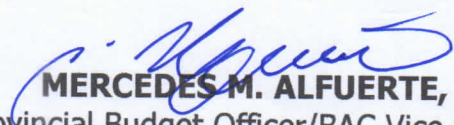

ENGR. ALMIRANTE A. ABAD
Prov'l Agriculturist/Head, BAC Secretariat

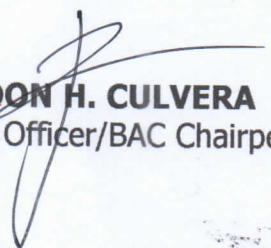
ATTESTED:

(absent)
ENGR. JOHN MARVIL S. TOBIAS
Provincial Engineer/BAC Member


ENGR. LEOPOLDO P. BADIOLA
Prov'l. Env. & Nat. Res. Officer/BAC Member


ENGR. EDEN F. BORJA, DPM
Prov'l. General Services Officer/BAC Member


MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson


ATTY. DON H. CULVERA
Provincial Legal Officer/BAC Chairperson