

BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON JANUARY 15, 2019, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2nd FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.

PRESENT:

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
MS. MERCEDES M. ALFUERTE, CPA	- Prov'l. Budget Officer/BAC Vice Chairperson
ENGR. EDEN F. BORJA, DPM	- Provl. Gen. Services Officer/BAC Member
ENGR. LEOPOLDO P. BADIOLA	- Provl. Env. & Nat. Res. Officer/BAC Member
ENGR. SAMSON C. LARGO	- Asst. Provl. Engineer/BAC Member
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- A.O. V/Member, BAC Secretariat
MS. GINA B. RACELIS	- AO III/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Aide VI/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- P.S., PLO/ Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engr. IV/Head, BAC TWG
MS. AIZA P. NAPOLES	- AO III/Member, BAC TWG
MR. JOHN ALMAN BALON	- Admin Officer III/Member, BAC TWG
MS. DONNA A. GUEVARRA	- EMS II/ Member, BAC TWG
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MR. ANTONIO C. AHMAD	- Rep. DepEd, End-User

PROSPECTIVE BIDDER:

MR. FLORENCITO F. SUMAYAO - Pharmazel Inc.

ABSENT:

ENGR. ALMIRANTE A. ABAD	- Provl Agriculturist/Head, BAC Secretariat
MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. MARIA CRISTINA Z. AREVALO	- SAO/Member, BAC Secretariat
MS. DOLORES V. LOARES	- Admin. Officer III/ Member, BAC Secretariat
MS. JOANNE V. ENRIQUEZ	- P.S./Member, BAC Secretariat
ENGR. JOHN MARVIL TOBIAS	- Engr. IV/Member, BAC TWG
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MR. GINO VILLAFRANCA	- Admin. Assist. II/Member, BAC TWG

PROCEEDINGS OF THE MEETING

The meeting was called to order at 2:00 P.M.

Atty. Don H. Culvera, Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Mrs. Nancy U. Hernandez, Member, BAC Secretariat made the roll call and informed the Chairperson that all BAC Members of the Bids and Awards Committee were present, hence, there was a quorum.

Atty. Don H. Culvera, Chairperson inquired if the Notice for today's meeting has been sent to all the members, observer and concerned parties to which the Secretariat positively replied and presented the proof of notice for reference. The Chairperson acknowledged the presence of Mr. Antonio Ahmad, Representative of DepEd and Mr. Florencito F. Sumayao, Prospective Bidder.

Mrs. Nancy U. Hernandez read before the body the agenda for the day. On motion made by Engr. Eden F. Borja seconded by Engr. Samson C. Largo, both BAC Members, the agenda has been approved.

Pre-bid Conference for Purchase Request and Infrastructure Projects

Atty. Don H. Culvera inquired if there were Prospective Bidders for the following Purchase Request and Infrastructure Projects, to wit:

1. PR No. 18101277 – Supply and Delivery of One (1) Unit 4 x 4 2.8 MT Vehicle
2. PR No. 19010020 – Supply and Delivery of Drugs and Medicines for Pharmacy Section Use
3. PR No. 19010021 – Supply and Delivery of Drugs and Medicines for Pharmacy Use
4. PR No. 19010023 – Supply and Delivery of Drugs and Medicines for Pharmacy Section Use
5. PR No. 19010025 – Supply and Delivery of Laboratory Supplies for Laboratory Section Use
6. Construction of Light Tower and Solar Powered Streetlight for DepEd Grandstand (Eco-Athletic Field)
7. Construction of Barangay Road, Brgy. Polungguit-guit, Sta. Elena, Camarines Norte
8. Construction of Barangay Road, Brgy. Calasgasan, Daet, Camarines Norte

Mr. Florencito F. Sumayao responded. Atty. Culvera requested Mrs. Joy Lourice T. Roderno, Member of the Technical Working Group to discuss the details of the aforesaid Purchase Requests.

Mrs. Joy Lourice T. Roderno discussed the following:

Purchase Request No. 18101277 – Supply and Delivery of One (1) Unit 4 x 4 2.8 MT Vehicle is funded through the Special Trust Fund 2016 and 2018 with an Approved Budget for the Contract of P1,730,960.00 and the submission of bid date is January 29, 2019, 1:30 p.m.

Purchase Request No. 19010020 – Supply and Delivery of Drugs and Medicines for Pharmacy Section Use is funded through the General Fund for CY 2019 with an Approved Budget for the Contract of P1,201,871.00 for Camarines Norte Provincial Hospital.

Purchase Request No. 19010021 – Supply and Delivery of Drugs and Medicines for Pharmacy Section Use is funded through the General Fund for CY 2019 with an Approved Budget for the Contract of P3,065,275.00 and the submission of bid is January 29, 2019, 1:30 p.m.

Purchase Request No. 19010023 – Supply and Delivery of Drugs and Medicines for Pharmacy Section Use is funded through the General Fund for CY 2019 with an Approved Budget for the Contract of P2,121,750.00. Mr. Florencio Sumayao inquired if the Bidders Bond will be included during the submission of the Bidding Documents and Mrs. Roderno affirmatively replied. She further informed him that there should be one original copy and two duplicate copies. Atty. Culvera inquired if there is any more clarification and there is none.

Purchase Request No. 19010025 – Supply and Delivery of Laboratory Supplies for Laboratory Section Use is funded through the General Fund for CY 2019 with an Approved Budget for the Contract of P2,569,384.00.

Engr. Sahlee T. Yanto was requested to discuss important details for the Infrastructure Projects, viz:

Construction of Light Tower and Solar Powered Streetlight for DepEd Grandstand (Eco-Athletic Field), F. Pimentel Avenue, Daet, Camarines Norte is funded through the Special Education Fund 2018 with an Approved Budget for the Contract of P1,046,963.00 for the Proposed Construction of 6 Sets Light Tower and 6 Sets Solar Powered Streetlight for DepEd Grandstand and the Completion of the Project is 60 Calendar Days and the bidding date is January 29, 2019. Mr. Antonio C. Ahmad, representative of the End-User stressed that he is looking forward that for the second time there must be a bidder for the construction of the said project, since they need the same for the hosting of Palarong Bicol 2020.


Construction of Barangay Road, Brgy. Polungquit-guit, Sta. Elena, Camarines Norte funded through the 20% Development Fund 2019 with an Approved Budget for the Contract of P30,000,000.00 for the Road Upgrading PCCP Length (lm): FL 1,937.03, PCCP Thickness (m): 0.20m Shoulder Width (m): 1.00 and the Completion of the Works is 90 Calendar Days.

Construction of Barangay Road, Brgy. Calasgasan, Daet, Camarines Norte funded through the 20% Development Fund 2019 with an Approved Budget for the Contract of P4,989,642.00 for the Concreting of 766LM x 4.0 x 0.15m Barangay Road and the Completion of the Works is 90 Calendar Days. Engr. Yanto informed that the Bidding Documents are downloadable in the PhilGeps.

Item No. 8. Other Matters

There being no other matters to be discussed the meeting was adjourned at 3:00 p.m.

I hereby certify to the correctness of the foregoing:




NANCY U. HERNANDEZ
A.O. V/Member, BAC Secretariat

ATTESTED:



ENGR. SAMSON C. LARGO
Asst. Prov'l. Engineer/BAC Member



ENGR. LEOPOLDO R. BADIOLA
Prov'l. Env. & Nat. Res. Officer/BAC Member



ENGR. EDEN F. BORJA, DPM
Prov'l. General Services Officer/BAC Member



MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson



ATTY. DON H. CULVERA
Provincial Legal Officer/BAC Chairperson